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Financial statements of  
The Corporation of the  
Township of Uxbridge Business  
Improvement Area

December 31, 2019

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## Independent Auditor's Report

To the Board members of the Township of Uxbridge Business Improvement Area and Members of Council of the Corporation of the Township of Uxbridge

### Report on the Audit of the Financial Statements

#### Opinion

We have audited the financial statements of The Corporation of the Township of Uxbridge Business Improvement Area (the "BIA"), which comprise the statement of financial position as at December 31, 2019, and the statements of operations, change in net financial assets for the year then ended, and notes to the financial statements, including a summary of significant accounting policies (collectively referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the BIA as at December 31, 2019, and the results of its operations, changes in net financial assets, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards ("PSAS").

#### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards ("Canadian GAAS"). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the BIA in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with PSAS, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the BIA's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the BIA or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the BIA's financial reporting process.

## **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian GAAS will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the BIA's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the BIA's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the BIA to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*Deloitte LLP*

Chartered Professional Accountants  
Licensed Public Accountants  
August 11, 2020

**The Corporation of the Township of Uxbridge Business Improvement Area**  
**Statement of financial position**

As at December 31, 2019

|   | <b>2019</b>   | 2018   |
|---|---------------|--------|
|   | <b>\$</b>     | \$     |
| <b>Asset</b>  |               |        |
| Financial asset                                     |               |        |
| Due from Township of Uxbridge                       | <b>21,560</b> | 27,492 |
| <b>Liability</b>                                    |               |        |
| Due to Township of Uxbridge                         | —             | —      |
| <b>Accumulated surplus and net financial assets</b> | <b>21,560</b> | 27,492 |

The accompanying notes are an integral part of the financial statements.

Approved by the Board

\_\_\_\_\_, Director

\_\_\_\_\_, Director

## The Corporation of the Township of Uxbridge Business Improvement Area

### Statement of change in net financial assets

Year ended December 31, 2019

|  | <b>Budget</b> | <b>2019</b>    | 2018      |
|--|---------------|----------------|-----------|
|  | <b>\$</b>     | <b>Actual</b>  | Actual    |
|  |               | <b>\$</b>      | <b>\$</b> |
| <b>Annual (deficit)/surplus</b>          | —             | <b>(5,932)</b> | 1,051     |
| Acquisition of tangible capital assets   | —             | —              | —         |
| Amortization of tangible capital assets  | —             | —              | —         |
| Change in net financial assets           | —             | <b>(5,932)</b> | 1,051     |
| Net financial assets, beginning of year  | <b>72</b>     | <b>27,492</b>  | 26,441    |
| <b>Net financial assets, end of year</b> | <b>72</b>     | <b>21,560</b>  | 27,492    |

The accompanying notes are an integral part of the financial statements.

## The Corporation of the Township of Uxbridge Business Improvement Area

### Statement of operations

Year ended December 31, 2019

|   | <b>Budget</b>  | <b>2019</b>    | 2018      |
|---|----------------|----------------|-----------|
|   | <b>\$</b>      | <b>Actual</b>  | Actual    |
|   |                | <b>\$</b>      | <b>\$</b> |
| <b>Revenue</b>                          |                |                |           |
| Municipal tax levy                      | <b>106,450</b> | <b>104,588</b> | 106,292   |
| Sponsorship and other revenue           | —              | —              | 300       |
|   | <b>106,450</b> | <b>104,588</b> | 106,592   |
| <b>Expenses</b>                         |                |                |           |
| Beautification                          | <b>40,500</b>  | <b>58,507</b>  | 54,195    |
| Administrative                          | <b>35,890</b>  | <b>42,018</b>  | 32,156    |
| Promotions and special projects         | <b>20,750</b>  | <b>8,745</b>   | 17,045    |
| Christmas program                       | <b>9,310</b>   | <b>1,250</b>   | 2,145     |
|   | <b>106,450</b> | <b>110,520</b> | 105,541   |
| Annual (deficit)/surplus                | —              | <b>(5,932)</b> | 1,051     |
| Accumulated surplus, beginning of year  | <b>72</b>      | <b>27,492</b>  | 26,441    |
| <b>Accumulated surplus, end of year</b> | <b>72</b>      | <b>21,560</b>  | 27,492    |

The accompanying notes are an integral part of the financial statements.

# The Corporation of the Township of Uxbridge Business Improvement Area

## Notes to the financial statements

December 31, 2019

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### 1. Significant accounting policies

The financial statements of the Corporation of the Township of Uxbridge Business Improvement Area (the "BIA") are the representations of management prepared in accordance with accounting standards recommended by the Public Sector Accounting Board ("PSAB") of Chartered Professional Accountants of Canada.

#### *Revenue recognition*

The business improvement area municipal tax levy is based on a special downtown business levy that is recognized in the calendar year to which the tax assessment applies.

#### *Use of estimates*

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts in the financial statements. Due to the inherent uncertainty in making estimates, actual results could differ from those estimates.

### 2. Statement of cash flows

A statement of cash flows has not been included as the related information is readily determinable from the information presented.

### 3. Subsequent event

Subsequent to the year-end, on March 11, 2020, the World Health Organization characterized the outbreak of a strain of the novel coronavirus ("COVID-19") as a pandemic which has resulted in a series of public health and emergency measures that have been put in place to combat the spread of the virus. The duration and impact of COVID-19 is unknown at this time and it is not possible to reliably estimate the impact that the length and severity of these developments will have on the financial results and condition of the BIA in future periods.