



## MINUTES OF THE UXBRIDGE BIA BOARD OF MANAGEMENT

Monday, August 25th, 2025, 6:30p.m.

LOCATION: Municipal Offices boardroom A / Microsoft Teams

**Attendance:** Katlyn Jones, Willie Popp, Lisa Ritchie, Lindsay Golden, Dana Middleton, Todd Snooks, Zed Pickering, Lee Hawn

**Regrets:** Joanne Richter, Carrie-Lyn Dufton

**Guests:** Carly McDougall

<b>1.0 CALL TO ORDER</b>	6:30pm by Dana Middleton
<b>2.0 LAND ACKNOWLEDGEMENT</b>	<p>The Township of Uxbridge is situated on the traditional territory of the Huron-Wendat, Haudenosaunee, and Anishinaabe people. We acknowledge that these lands are covered under the Williams Treaties and are home to many Indigenous communities. We honour, recognize, and respect this nation and Indigenous Peoples as the traditional stewards of the lands and waters on which we now live, work and play.</p> <p>Read by: Dana</p>
<b>3.0 DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF</b>	None
<b>4.0 APPROVAL OF AGENDA:</b> dated August 25th, 2025	<p>Motioned by: Lisa (As amended)</p> <p>2<sup>nd</sup>: Lindsay</p>
<b>5.0 ADOPTION OF MINUTES:</b> dated July 28 <sup>th</sup> , 2025	<p>Motioned by: Zed</p> <p>2<sup>nd</sup>: Lindsay</p>
<b>6.0 DELEGATIONS</b>	None
<b>7.0 BOARD BUSINESS</b>	<p><b>7.1 Ladies Night</b></p> <p>Sub-committee has met and begun sending out communications. Wixan's is booked for the after-hours event, line-dancers booked. After September 5<sup>th</sup>, the Bingo Card will be created with participating</p>

	<p>businesses. Cowboys secured, request to offer cowgirls as well. Prices for Cosmos ad shared.</p> <p>Action: Katlyn to send out another communication with the google form to sign up</p> <p>Action: Katlyn to request usage of the parkette on Lower Brock for the BIA Hut.</p> <p>Action: Katlyn to send digital ads to Jo-Anne.</p> <p>Action: Katlyn to request a space in township talk on 105.5 Hits FM</p> <p><b>7.2 Spooky Saturday</b></p> <p>Date: October 25<sup>th</sup>, 11-2pm</p> <p>This year we are hoping to have a bragging rights window display competition between participating businesses.</p> <p>Nut-free candy will be secured from BIA businesses.</p> <p><b>7.3 Holiday Trail and Cindy Wood Christmas Crawl</b></p> <p>Tourism committee shared the theme: Sounds of the Season.</p> <p>Date: Dec 5<sup>th</sup>, 6<sup>th</sup>; 5-8pm</p> <p><b>7.4 Lights on Brock</b></p> <p>Met with Public Works. Life expectancy of trees in blvd is 3-5 years approx. PW put lights on trees that get removed/replaced.</p> <p>Motion: To move forward to evaluate the cost of the lighting.</p> <p>Action: Katlyn to look into other grants to support lighting/beautification.</p>
<b>8.0 CORRESPONDENCE</b>	<b>8.1 Christmas Tree Festival</b>

	<p>Sally spoke with Katlyn to confirm BIA sending out communication to membership.</p> <p>Theme ideas: swans and strawberries</p> <p>Action: Katlyn to get costs for BIA ornaments, and/or ribbons with the banners</p> <p><b>8.2 Roxy Requests</b></p> <p>We have had multiple requests for statements on the sale Roxy from the BIA. Sierra drafted a statement for general inquiries. The board made a few suggestions for Katlyn to take back.</p>
<b>9.0 REPORTS AND UPDATES</b>	<p><b>9.1 AMO Conference (Association of Municipalities of Ontario)</b></p> <p>Councillor Snooks shared many ideas from AMO to share with BIA.</p> <ul style="list-style-type: none"> <li>- Connecting with OCAD graduates for potential art murals</li> <li>- Trent Hills has an event trailer, available for groups to rent for community events (filled with tables and chairs)</li> <li>- Photo interactive murals</li> <li>- Evergreen works with municipalities to build better public spaces, more accessible, above AODA standards</li> </ul> <p>Councillor Popp highlighted the Town's delegations with Ministers across various areas of provincial government.</p>
<b>10.0 OTHER BUSINESS</b>	<b>10.1 Way Home Film Tour</b>

<b>11.0 FINANCE / BUDGET</b>	<p><b>11.1 2026 – 2027 Budget</b></p> <p>OB budget due September 15<sup>th</sup>.</p> <p>Dana, Lisa and Katlyn to collaborate of this to meet the deadline.</p> <p><b>11.2 BIA July YTD Report</b></p> <p>Katlyn shared the July YTD with the board.</p> <p>Motion to accept the budget update:</p> <p>1<sup>st</sup>: Todd</p> <p>2<sup>nd</sup>: Lindsay</p>
<b>12.0 NEW BUSINESS</b>	<p><b>12.1 Website updates</b></p> <p>Katlyn to check with clerks to ensure news and events are updated on BIA website continuously.</p> <p><b>12.2 New ROD Grant</b></p> <p>Now open to businesses and municipalities.</p> <p>Action: Katlyn to send to membership.</p>
<b>13.0 BOARD ROUND TABLE</b>	<p>Board members shared their updates.</p>
<b>14.0 ADJOURNMENT</b>	<p><b>8:10 pm by Dana</b></p> <p>Next meeting: September 22<sup>nd</sup>, 2025</p>