



MINUTES OF THE UXBRIDGE BIA BOARD OF MANAGEMENT
Wednesday, June 25th, 2025, 8:00p.m.
LOCATION: Municipal Offices boardroom A / Microsoft Teams

Attendance: Katlyn Jones, Lee Hawn, Willie Popp, Carrie-Lyn Dufton, Zed Pickering, Lisa Ritchie, Lindsay Golden, Dana Middleton, Todd Snooks

Regrets: Joanne Richter

1.0 CALL TO ORDER	8:02 pm by Dana Middleton
2.0 LAND ACKNOWLEDGEMENT	<p>The Township of Uxbridge is situated on the traditional territory of the Huron-Wendat, Haudenosaunee, and Anishinaabe people. We acknowledge that these lands are covered under the Williams Treaties and are home to many Indigenous communities. We honour, recognize, and respect this nation and Indigenous Peoples as the traditional stewards of the lands and waters on which we now live, work and play.</p> <p>Read by: Dana</p>
3.0 DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF	None
4.0 APPROVAL OF AGENDA: dated June 25th, 2025	<p>Motioned by: Lisa</p> <p>2nd: Lee</p>
5.0 ADOPTION OF MINUTES: dated May 26th, 2025	<p>Motioned by: Lindsay</p> <p>2nd: Carrie-Lyn</p>
6.0 DELEGATIONS	None
7.0 BOARD BUSINESS	<p>7.1 Springtide Post Event</p> <p>3 vendors signed up for the sidewalk sale. Katlyn collected their COI's and submitted with the BIA permit for Road Occupancy.</p> <p>There were a few businesses not permitted that did have items on their sidewalk, the board discussed</p>

	<p>how we can educate business owners better on procedures, and ways we can extend Road Occupancy Permits for year round.</p> <p>There was a concern raised regarding Costco as a vendor at Springtide. The concerned party was informed that Costco was a Springtide Sponsor and was not affiliated with the BIA partnership portion of the event (the BIA supported businesses along Brock St who wanted to be a part of the sidewalk sale, and offer to pay for half of the vendor fee for the Springtide pop up vendor market along the street). Springtide first offered the chance to be a pop-up vendor to BIA businesses, and after the first wave then opened it up to their sponsors and other vendors.</p> <p>Action: Katlyn to develop an info flyer in collaboration with Public Works on the proper procedures of using the sidewalks.</p> <p>7.2 New BIA Banners</p> <p>Banners have been ordered using Classic Display's original quote. They will be shipped to Shear Display for installation once ready, and hung after Canada Day Banners come down.</p>
8.0 CORRESPONDENCE	<p>8.1 Christmas Tree Sale</p> <p>Trinity United Congregation will be working with St. Paul's Anglican on a Christmas tree sale. They are looking for BIA support.</p> <p>Action: Katlyn to reply and ask for more information regarding the ask, with Zed as their Ward Councillor.</p>
9.0 REPORTS AND UPDATES	
10.0 OTHER BUSINESS	<p>10.1 UDRC Announcements</p> <p>The Township presented an announcement on Monday regarding an expression of interest going out</p>

	<p>shortly on the 1.9-acre land procured by the Township on Lower Brock. Communications and visual renderings are available on the Township website and will be included in the local paper shortly.</p> <p>The intent is that the buildings on the property will be coming down in 2025.</p> <p>Site plan for 1113 Brock St. West was submitted. Uxbridge Shoes construction is beginning on Lower Brock above the culvert.</p>
11.0 FINANCE / BUDGET	<p>11.1 May Report</p> <p>Katlyn shared the May YTD with the board.</p> <p>BIA was charged for the extra up and down for the Canada Day Banners (GL: Banners) but the donation will be put into our accounts.</p> <p>Motion to accept the budget update:</p> <p>1st: Lisa</p> <p>2nd: Willie</p> <p>11.2 2024 Financial Statements</p> <p>Motion to approve the 2024 Consolidated Financial Statements:</p> <p>1st: Lisa</p> <p>2nd: Willie</p>
12.0 NEW BUSINESS	
13.0 BOARD ROUND TABLE	Board members shared their updates.
14.0 ADJOURNMENT	<p>8:57 pm by Dana</p> <p>Next meeting: July 28th, 2025</p>

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