

A G E N D A
COMMITTEE OF ADJUSTMENT
WEDNESDAY NOVEMBER 12, 2025
ELECTRONIC FORMAT
UXBRIDGE, ONTARIO

- 1. CALL TO ORDER**
- 2. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**
- 3. APPROVAL OF MINUTES FROM THE OCTOBER 15, 2025 HEARING**
- 4. APPLICATIONS:**
 - 4.1 A16/2025 S. Parish & K. Parish
7040 Concession 2, Uxbridge**
 - 4.2 A17/2025 G. Catherwood & C. Catherwood
10 Latcham Court, Uxbridge**
- 5. OTHER BUSINESS**
- 6. ADJOURNMENT**

Mailed on/before: Friday, October 31st, 2025

Notice of Public Hearing Township of Uxbridge Committee of Adjustment

An electronic Committee of Adjustment Hearing will be held on:

Wednesday, November 12th, 2025 at 7:00 p.m.

Members of the public and the applicant can participate electronically. Registration with the Secretary-Treasurer by 4:30 pm on the business day prior to the electronic hearing is required to participate. To register, please contact Marc Anthony Miller via email (mmiller@uxbridge.ca) or call (905-852-9181 ext. 234).

Why am I receiving this notice? You are receiving this notice because a minor variance application has been submitted to the Township of Uxbridge for the property noted below. As required by the *Planning Act*, notice must be provided to property owners within 60 metres of the land to where the application applies.

Application Details

File Number: **A16/2025**
Owner(s): **S. Parish and K. Parish**
Location: **7040 Concession 2**

Subject Property Zoned: **HR-48 & EP**
Zoning By-law: **81-19**

Purpose of the Application(s)

The applicant requests approval of the requested variances in order to obtain a building permit for a detached garage (refer to Exhibit #2).

Requested Variances

Details of the variance are as follows:

By-law Requirement	Relief Applied For
Minimum setback from the centreline of a Township road – 20 metres (Section 4.8.2(f)(iv)).	To permit a minimum setback from the centreline of a Township road of 13 metres.
The only building or structures permitted shall be those existing on October 19, 2015 (Section 4.8.4.48(i)).	To permit a new accessory structure (detached garage).

The total gross floor area of all accessory buildings and structures on a lot, except swimming pools and farm implement sheds, shall not exceed 60 square metres (Section 5.1(d)).	To permit the total gross floor area of 83 square metres for all accessory buildings and structures on a lot, except swimming pools and farm implement sheds.
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Additional Information on the Public Notice

Please call Marc Anthony Miller, 905-852-9181, ext. 234, Township of Uxbridge, Development Services Department.

Committee of Adjustment

The role of the Committee of Adjustment is to make decisions under the *Planning Act* on applications for minor variance. The Committee of Adjustment forms its opinion through its detailed review of all material filed with an application, letters received, deputations made at the public hearing and results of site inspections.

Public Hearing Attendance/Participation

- you or your representative are invited to attend, either in support of the application, opposed to the application or seeking information on the application
- if attendance is not practical, written comments will be accepted
- if you know of any interested persons who have not received notice, please inform them
- in the case of the applicant, you are hereby advised that you must be present in person or be represented in order to present your application to the Committee

To all persons and agencies making comments

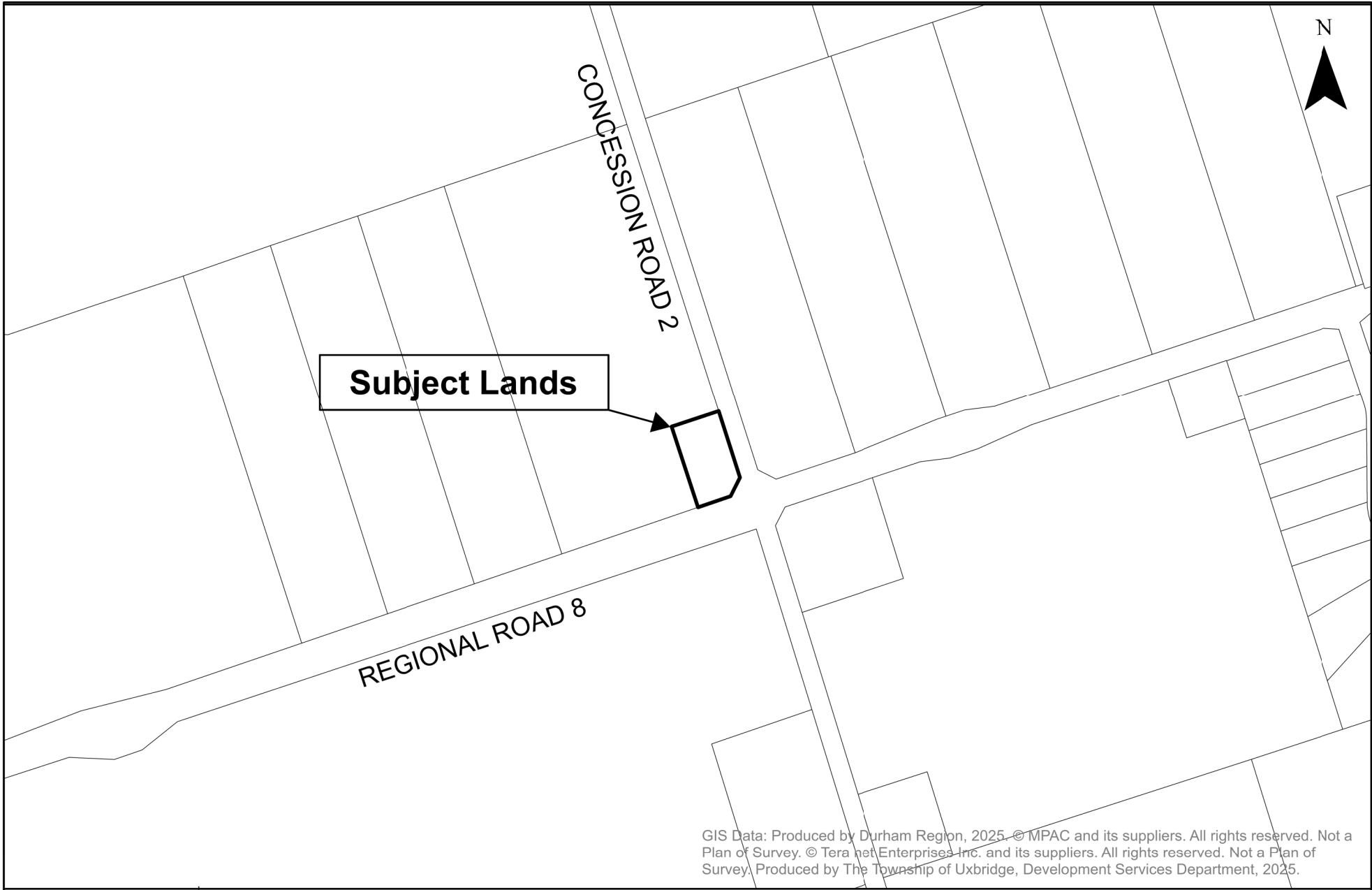
- if this application is acceptable, list any conditions you wish to be considered
- if this application is unacceptable, please list reasons for your objection
- written comments should be directed to the Secretary-Treasurer at the above address or via email by 4:30 pm on the business day prior to the electronic hearing

Receiving a copy of the Committee's Decision

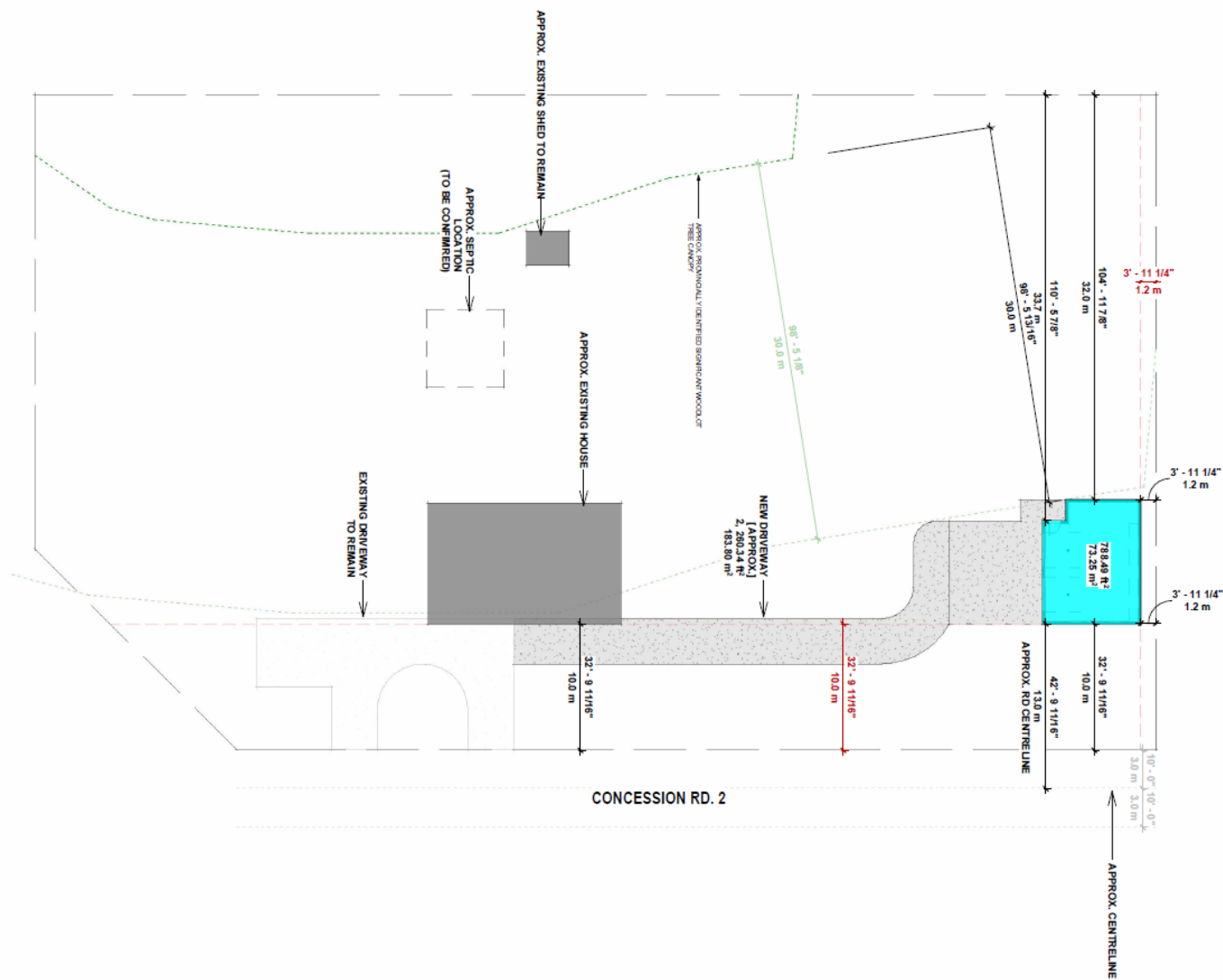
- submit a written request to the Secretary-Treasurer of the Committee of Adjustment to receive a copy of the Committee's decision
- please make your request in writing to the via email or mail at the address above
- the applicant and agent on record will receive a copy of the decision

How to Submit an Appeal to the Ontario Land Tribunal (OLT)

- the applicant, the Minister or a specified person or public body (as defined by the *Planning Act*) may within 20 days of the date of the Committee's decision appeal to the OLT
- submit your Notice of Appeal to the Secretary-Treasurer of the Committee of Adjustment and through the Ontario Land Tribunal's **e-file portal**.
- a \$400 fee will be applicable to appeal a decision and must be provided prior to the expiry of the twenty (20) day appeal period. For further information on how an appeal fee is collected, please refer to the **e-file portal**.
- the notice of appeal must be in writing and outline the reasons for the objection. At the end of the twenty (20) day period, if no appeal has been filed, the decision becomes final and binding and a notice will be issued.



Location Map	
File No: A16/2025	
Applicant: S. Parish & K. Parish	
Municipal Address: 7040 Concession Road 2	
Roll No: 020-004-07100	
PLEASE CONTACT THE TOWNSHIP OF UXBRIDGE DEVELOPMENT SERVICES DEPARTMENT TO VIEW A COPY OF THIS DRAWING.	



Submitted Site Plan

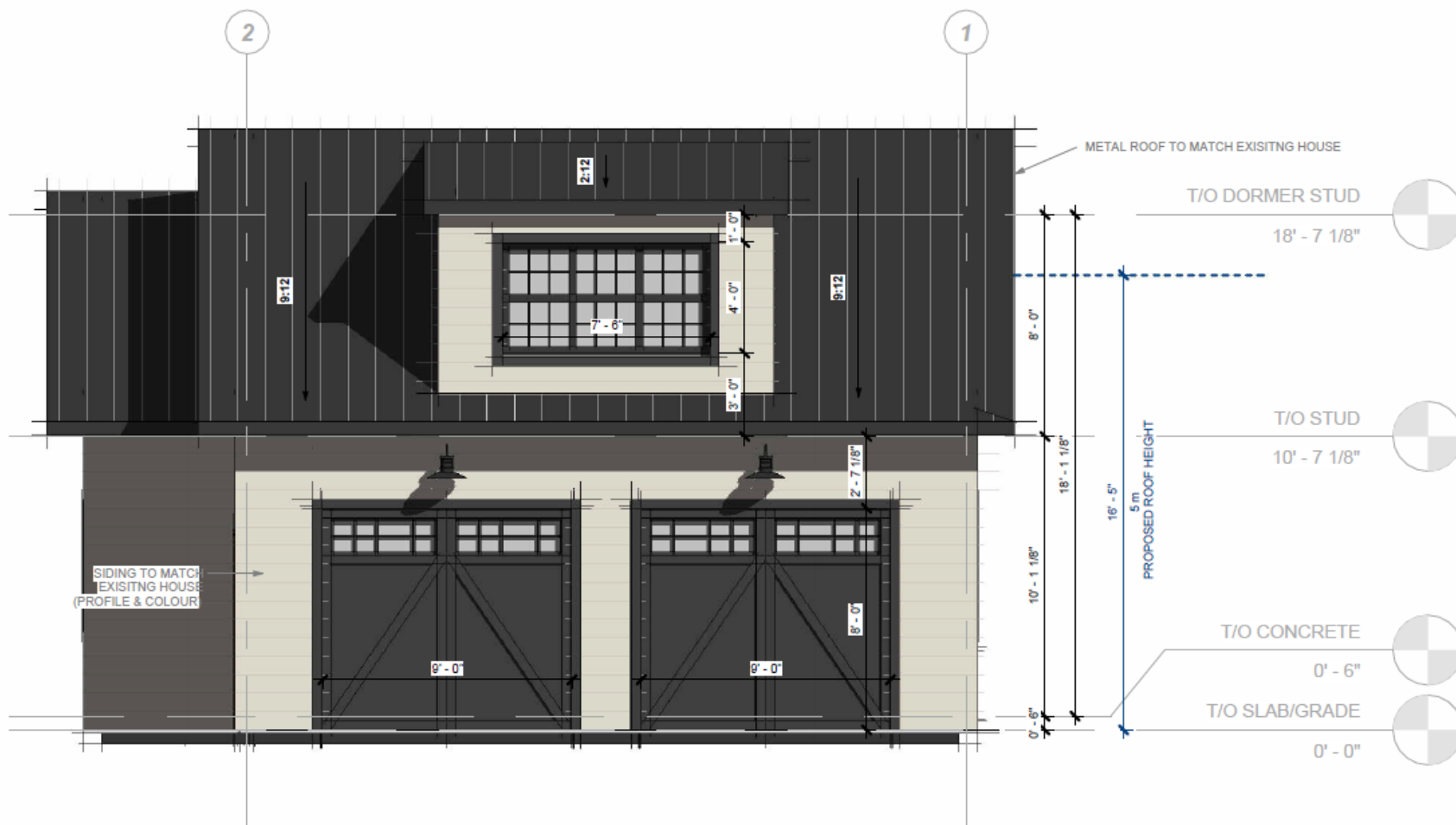
File No: A16/2025

Applicant: S. Parish & K. Parish

Municipal Address: 7040 Concession 2

Roll No: 020-004-07100

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Submitted Front Elevation Plan

File No: A16/2025

Applicant: S. Parish & K. Parish

Municipal Address: 7040 Concession 2

Roll No: 020-004-07100

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Application Details

File Number: **A17/2025**
Owner(s): **G. Catherwood & C. Catherwood**
Location: **10 Latcham Court**

Subject Property Zoned: **R1**
Zoning By-law: **81-19**

Purpose of the Application(s)

The applicant requests approval of the requested variances in order to obtain a building permit for an uncovered, rear yard deck and associated steps which provide access to a building addition. (refer to Exhibit #2).

Requested Variances

Details of the variance are as follows:

By-law Requirement	Relief Applied For
Unenclosed porches, balconies, steps and patios, covered or uncovered, may project into any required yard a maximum distance of 1.5 metres, but not closer than 1.2 metres to any lot line, provided that in the case of porches, steps or patios such uses are not more than 1.8 metres above finished grade. (Section 5.1(k))	To permit an uncovered deck and associated steps to project a maximum of 5.25 metres into the required rear yard, provided that the uncovered deck and associated steps are no greater than 3.7 metres above finished grade.

Additional Information on the Public Notice

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Committee of Adjustment

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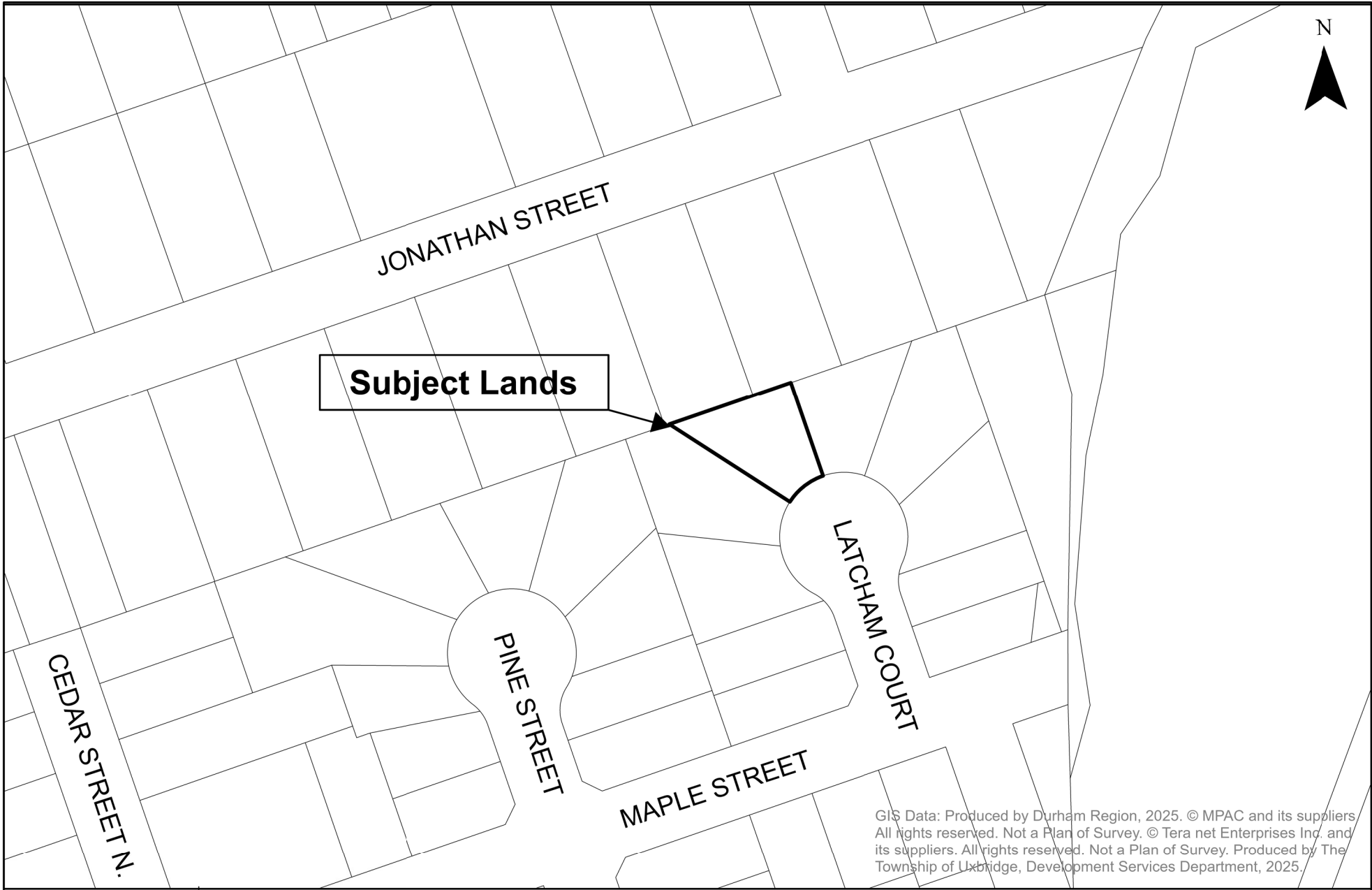
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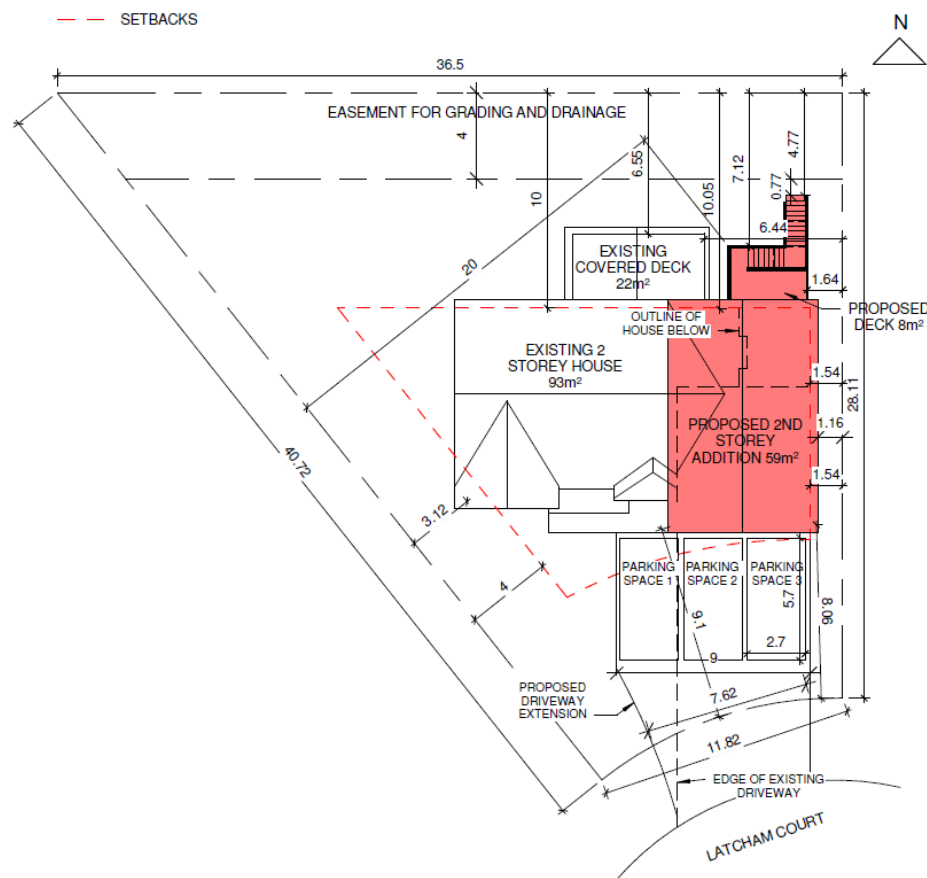


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Township of Uxbridge, Development Services Department, 2025.



Location Map
File No: A17/2025
Applicant: G. Catherwood & C. Catherwood
Municipal Address: 10 Latcham Court
Roll No: 050-001-10100
PLEASE CONTACT THE TOWNSHIP OF UXBRIDGE DEVELOPMENT SERVICES DEPARTMENT TO VIEW A COPY OF THIS DRAWING.

ZONING - R1			
DESCRIPTION	REQUIREMENT	PROPOSED	MINOR VARIANCE REQ.?
MIN. LOT AREA	550m ²	732m ²	
MIN. LOT FRONTAGE	17m	11.82m	
MIN. FRONT YARD	8m	8.06m	
MIN. INT. SIDE YARD	1.5m	1.54m	
MIN. REAR YARD	10m	7.12m (Deck) 4.7m (stairs)	YES
MAX. TOTAL LOT COVERAGE	30%	23.6%	
MAX. DECK HEIGHT	1.8m	3.66m	YES



1 Site
1 : 192

10 Latcham Court, Uxbridge

- ALL WORK SHALL BE BUILT IN ACCORDANCE WITH THE ONTARIO BUILDING CODE 2012 (OBC).
- CONTRACTOR SHALL CHECK ALL DIMENSIONS BEFORE PROCEEDING WITH CONSTRUCTION FOR ANY ON SITE DISCREPANCIES.
- THIS DRAWING IS NOT TO BE USED FOR CONSTRUCTION UNLESS STAMPED AND APPROVED WITH A BUILDING PERMIT ISSUED.
- NOVO DRAFTING & DESIGN INC. IS NOT RESPONSIBLE FOR THE ACCURACY OF SURVEY OR ANY ENGINEERING, MECHANICAL OR ELECTRICAL INFORMATION SHOWN ON DRAWINGS.

Site Plan

Project number	Project Number	A2
Date	October 23, 2025	
Drawn by		
Checked by		
		Scale 1 : 192



Submitted Site Plan

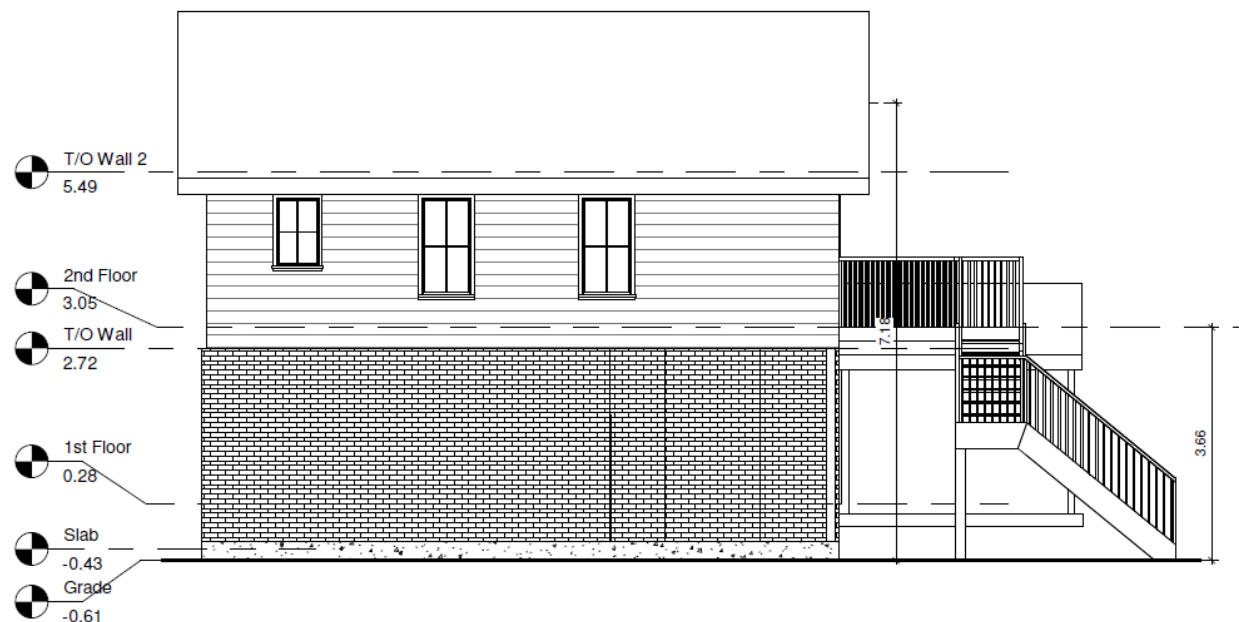
File No: A17/2025

Applicant: G. Catherwood & C. Catherwood

Municipal Address: 10 Latcham Court

Roll No: 050-001-10100

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1 East
1 : 64

10 Latcham Court, Uxbridge

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East Elevation

Project number	Project Number	A9
Date	October 17, 2025	
		Scale 1 : 64

2025-10-17 12:04:02 PM



Submitted Exterior East Elevation Plan

File No: A17/2025

Applicant: G. Catherwood & C. Catherwood

Municipal Address: 10 Latcham Court

Roll No: 050-001-10100

PLEASE CONTACT THE TOWNSHIP OF UXBRIDGE DEVELOPMENT SERVICES DEPARTMENT TO VIEW A COPY OF THIS DRAWING.