

UDRAC MINUTES – MARCH 31, 2025



UXBRIDGE DOWNTOWN REVITALIZATION ADVISORY COMMITTEE

DATE	March 31, 2025
TIME	3 p.m. to 4:30 p.m.
LOCATION	Uxbridge Town Hall (Board Room A) & Virtual (TEAMS)
ATTENDEES	Members Present: Councillor Willie Popp; Councillor Todd Snooks; Mary Bridger (Chair); Don Andrews (Vice Chair); Craig Marlatt; Shelley Macbeth; Craig Miller and Mackenzie Rintz (V). Township Resources: Judy Risebrough, Project Mgr. & Committee Staff Rep.; Cody Morrison, Chief Planning Official and Sierra Miller, Communications Officer. Resources: Danielle Culp (V), Region of Durham, Transportation Planning; Katlyn Jones (V), Museum Curator, Tourism Coordinator & BIA; and Michael Scott (V), Region of Durham, Project Planner. Regrets: Joan Crosbie (V); Kristi Honey, CAO; Hilary Williams, Director By-law, Animal Control & Development Services; Courtney Clark, Director Public Works; Lori Talling, Invest Durham; and Carolyn Puterbough, OMRA. Public: Jack Nelson (Student)

1. CALL TO ORDER

Mary Bridger opened the meeting at 3:05 p.m. and asked if anyone needed to declare a pecuniary interest. None were declared.

2. REVIEW OF THE AGENDA

Mary reviewed the meeting agenda. It was noted that the wrong date was shown for the next meeting. Craig Miller made the motion to accept the agenda with the revised date. Willie Popp seconded the motion. Approved.



19. UDRAC Agenda
31-03-2025(f).pdf

3. REVIEW OF THE MINUTES

Mary reviewed the February 24, 2025, minutes. Craig Miller made the motion to approve the minutes. Willie Popp seconded the motion. Approved.



18. UDRAC Minutes
24-02-2025 (f).pdf

4. 2024 WORKPLAN UPDATE

○ Dedicated Leadership

- **Annual Report to Council:**

- Judy walked the committee through the draft Annual Report and 2025 Work plan that she had distributed prior to the meeting.
- The objective is that the report will go to the General Purpose and Administration Committee on May 5, 2025.
- Craig Marlatt recommended approval of the Annual Report to go forward. Mary Bridger seconded the motion. Approved.

Action: Judy will work with Clerk's to have this on the May 5th agenda. Mary will be invited to present the report.

- **Membership update:**

- The committee discussed the current membership and whether we need to request Council identify a replacement for Alexandra.
- Judy highlighted that having an even number of members could make it potentially difficult to have quorums, however this has never been an issue.
- The committee discussed the "skill set / expertise" that we might need in the future. There is also an option to include individuals as "resources" rather than committee members. Some ideas were urban planners, artists etc.

Action: It was agreed that membership will be an agenda item for June to determine if we need an additional member and if so, how many and what skills and/or experience we would be seeking to ensure a broad representation. If so, we would be looking to fill in the fall.

- **Summer Student Opportunity:**

- Judy informed the committee that she had worked with Hilary Williams to complete the interviews and will be able to share more information at the next meeting.

- Ideas for the summer would be updating the Market Data document, promotion of the CIP, requirements gathering for public spaces and possibly updating the employer survey data.
- **Communication Sub- Committee:**
 - Sierra informed the committee that she will be updating the current CIP brochure.
 - Judy and Sierra informed the committee that the last Mayor’s April newsletter included a video about the downtown.
 - https://www.youtube.com/watch?v=u_1XH9769L0
 - The Communication Sub-Committee will meet after this meeting.
- Revitalization of Lower Brock

Development

- **Lower Brock Street Redevelopment**
 - Cody provided the following updates on behalf of the building department.
 - The Township’s review of the Kindred Works site plan application remains ongoing. Technical comments should be sent to Kindred Works in the next few weeks.
 - The Township continues to work on a land assembly for Lower Brock. The Township is continuing to work with legal to draft a RFEI for the sale of the property in anticipation of the completion of the land assembly.
 - 11-13 Brock Street - The property owners have submitted technical drawings for the Township to review. They have engaged an architect and an engineer as they plan to rebuild. The Township continues to work with them to move this forward.
 - 34/36 Brock St. W. The property owner has received their building permit.
- **RED Grant – Update**
 - Render Developments have been engaged to develop an online application that will be used to promote downtown redevelopment opportunities.
 - There will be drone footage completed in May.
 - The objective is that the site will be available to the public in June.
- Safe, Walkable Downtown
 - **Parking Study**
 - Judy informed the group that a draft of the final report will be going to council shortly, possibly as early as April 7th.

- **Downtown as a Destination**

- **Heritage Railway District**

- Judy informed the group that Kristi continues to communicate with Metrolinx regarding the future use of the area and the new lease for 2026.

- **Centennial Park Master Plan**

- Judy informed the group that the next steps will be for Courtney to issue a RFP for a plan for Centennial Park.

Volunteers & Activities

- Judy sent an email to the Heritage Committee and invited them to the UDRAC meeting in March to provide an update but she did not receive a response. She will follow up with Jake Locke to determine the next steps.

5. ROUNDTABLE

- Katlyn informed the committee that she has sent the new Environics data to Judy for the downtown and Elgin Park.
 - Action: Judy will share with the UDRAC.
- Judy provided the highlights from a Public Meeting that was held by the Mayors of Uxbridge and Stouffville regarding the impact of tariffs. Lack of clarity was the prime concern as well as the impact of reciprocal tariffs.
 - The group discussed the role of the UDRAC in helping businesses. While we all want to support our businesses, our committee mandate is to revitalize the downtown and continue to make our action plan a priority.
 - We agreed that we need to be supportive of the other committees, particularly BIA, Tourism, Accessibility, Age Friendly etc. and look for opportunities to work together.
- Don informed the group that the new owners of the former Tin Cup plan for a soft launch in the next few weeks. 24 seat restaurant that has been totally redone. Open Wed thru Sunday from 10 a.m. to 7 p.m.
- Mary mentioned that she has offered to help on the Springtide committee.
- Todd and Willie informed the committee that BIA had been a very positive AGM on March 21st and that Judy had provided an update on the Downtown Revitalization Project.

6. NEXT MEETING

The next meeting will be on Monday, April 28, 2025, at 3:00 p.m. at the Uxbridge Township Municipal Office. A virtual option will be available.