

UDRAC MINUTES – AUGUST 25, 2025



UXBRIDGE DOWNTOWN REVITALIZATION ADVISORY COMMITTEE

DATE	August 25, 2025
TIME	3 p.m. to 4:30 p.m.
LOCATION	Uxbridge Town Hall (Council Chambers) & Virtual (TEAMS)
ATTENDEES	Members Present: Councillor Willie Popp; Councillor Todd Snooks; Mary Bridger (Chair); Don Andrews (Vice Chair); Craig Miller and Mackenzie Rintz.
	Township Resources: Judy Risebrough, Project Mgr. & Committee Staff Rep. and Mike Klose, Chief Building Officer
	Resources: Carolyn Puterbough (V), OMRA; Jessica Rhynas, Invest Durham; Michael Scott (V), Region of Durham, Project Planner; and Danielle Culp (V), Region of Durham.
	Regrets: Craig Marlatt; Shelley Macbeth; Kristi Honey, CAO; Hilary Williams, Director By-law, Animal Control & Development Services; Cody Morrison, Chief Planning Official; Courtney Clark, Director Public Works; Sierra Miller, Communications Officer; and Katlyn Jones, Museum Curator, Tourism Coordinator & BIA.
	Public: Carly McDougall, Bounty from the Boonies and Elliott Hoban, Resident.

1. CALL TO ORDER

Mary Bridger opened the meeting at 3:03 p.m. and asked if anyone needed to declare a pecuniary interest. None were declared.

2. REVIEW OF THE AGENDA

Mary reviewed the meeting agenda. Don Andrews made the motion to accept the agenda. Craig Miller seconded the motion. Approved.



23. UDRAC Agenda
25-08-2025(f).pdf

3. REVIEW OF THE MINUTES

Mary reviewed the June 23, 2025, minutes. Mackenzie Rintz made the motion to approve the minutes as revised. Don Andrews seconded the motion. Approved.



22. UDRAC Minutes
23-06-2025 (f).pdf

4. PRESENTATION – BOUNTY FROM THE BOONIES

Carly McDougall presented a mural concept for feedback that she is considering for the exterior west wall of the building she rents at 18 Brock St. W.

The committee members thanked Carly for coming to the meeting for feedback. Don spoke to Carly's participation in the Lower Brock.

There was concern expressed regarding the proposed colours as they did not reflect heritage. While some liked the creativity, others felt that there should be a process to ensure fairness and consistent application to approve murals.

Action: Carly was encouraged to work with Mike Klose for direction re: next steps, including the role of the Heritage Committee and if this is considered a sign.



proposed mural - 18
Brock St..jpeg

5. 2025 WORKPLAN UPDATE

○ Dedicated Leadership

• Membership

- Judy informed the committee that Joan Crosbie has informed the Township that she is resigning from the committee due to workload issues. She has offered to be available for working groups etc. where her skills and expertise can be of assistance to the UDRAC. ○ Both Mary and Judy have expressed thanks to Joan, and her resignation will go to council for formal recognition.

Action: Discussion in September re: Membership recommendations to Council

- **Association of Municipalities of Ontario (AMO)** ○ Willie and Todd provided an update on the 10 delegations that the Township had at the recent AMO conference. ○ They had a discussion with representatives of the Ontario Ministry of Rural Affairs (OMRA) specifically related to the Uxbridge Downtown Revitalization Project. The representatives were aware of the Townships efforts and indicated that they are following our progress and efforts.
 - Todd and Willie also shared some of the highlights that they heard from various groups and ministries including mural and art ideas, an event trailer and Evergreen re: accessibility.

- **Communication Sub- Committee:**

Fall Fair (September 6, 7 & 8)

- Judy informed the committee that the Fair will provide the committee with space beside the Agricultural tent, and the BIA has offered to allow the committee to use the BIA trailer.
- Judy has confirmed that the Tourism Advisory Committee (TAC) is not planning to participate at the Fair.

Action: Judy will be seeking volunteers to work at the trailer over the weekend and will be extending an invite to other township committees to participate with volunteers and information.

Open House

- Judy thanked the committee for their efforts to make the open house a success, even though it turned out to be a “Town Hall”. It was great to see the level of community interest.
- The committee members stressed the need for ongoing communication with the community. Need to look for times and places where we can provide answers rather than one large open house. ○ Judy reminded the group that there will be ongoing public meetings associated with specific initiatives, e.g. Centennial Park, Redevelopment, Heritage District Plan, etc.
- If we do another “Town Hall” we should plan to record it for the larger community.

○ Revitalization of Lower Brock

Development Lower Brock Street Redevelopment

Brock St. Land Assembly

- The RFEI deadline was extended at the request of developers. The Evaluation Committee is meeting to review the submissions that were received.
- Judy informed the committee that all the tenants have moved from 43,45,47 Brock St. W.

Kindred Works

- The Township has provided feedback to their site plan application, and Kindred Works are now working through the details.

2 Victoria

- The Township continues to work with them regarding their conversion to residential units.

34-36 Brock St. W

- John Rodych continued construction of 34-36 Brock Street W.

11-13 Brock Street

- Judy informed the committee that a site plan application has been received, and the Township is now reviewing the plan and will be sending a response to the property owner in early September.
- Don Andrews expressed concern about the proposed height of the building, both from a snow load perspective and from a “streetscaping” lens as it appears to be significantly shorter than the previous building and from the adjacent building.

Action: Mike Klose agreed to provide this feedback to the Chief Planning Official.

RED Grant – Update

- The RED grant is considered complete as of August 30, 2025. The last element will be that Render Developments will incorporate the building located at 34-36 into the virtual tour as well as showing more details pertaining to the future Town Square.

○ Safe, Walkable Downtown

Hoarding

- Due to timing, budget and resolution of the black & white photos a decision was made to print the BIA posters on the hoarding at 11-13 Brock St. W.
- The committee discussed that going forward there should be expectations of property owners when they are undertaking redevelopment, development etc.
- Mike Klose indicated there is nothing in the building code – could be part of either the site plan agreement or building permit.

Action: Don Andrews made a motion, seconded by Mackenzie Rintz to ask Dev. Services to explore including hoarding requirements in the site plan approval or demolition / building permits. Approved.

○ Downtown as a Destination

Heritage Railway District

- Judy informed the group that Kristi continues to communicate with Metrolinx regarding the future use of the area and the new lease for 2026.
- Judy plans to go to Council to seek approval to apply for the Rural Ontario Development (ROD) program, with the objective of developing a plan for this District in 2026.

Centennial Park Master Plan

- Judy informed the group that the RFP for a plan for Centennial Park is currently posted and closes on September 9th.

Volunteers & Activities

- Uxbridge Pride, Blue Heron “Where’s Waldo”, Farmers Market, Youth Theatre

6. ROUNDTABLE

- Carolyn explained that the ROD Program has a component that is available to private businesses. She offered to send a flyer to the Judy to share with the BIA.
- Willie shared that there will be a public announcement at 1 p.m. tomorrow at the Pool should members of the committee wish to attend.
- Jessica shared that the Region is currently doing a study on workforce in order to develop a strategic plan for the Region. There is also a curated job posting list page that launches every Friday as well as a monthly Ec. Dev Investor newsletter and Tourism newsletter.

7. NEXT MEETING

The next meeting is scheduled for Monday, September 29, 2025, at 3:00 p.m. at the Uxbridge Township Municipal Office.