

## **TOWNSHIP OF UXBRIDGE SANTA CLAUS PARADE RULES AND REGULATIONS**

The Uxbridge parade starts at 11:00 am. Marshalling commences at 9:30 am. Vehicles must be at the staging area by 10:30am. Parade entrants shall start lining up in the Quaker Village Bus loop and up Quaker Village Dr. Please do not park within the staging area as access must be maintained for through traffic and emergency vehicles. Once an entry arrives at the staging area, they come under the authority of the Parade Marshall.

The Parade Marshall and Parade Committee reserve the right to refuse any entry in the parade for safety reasons or should an entry not meet a rule or regulation. Final inspection of all entries for adherence to rules and regulations will be made up to parade start.

1. Entrants must submit a completed registration form and valid proof of commercial general liability insurance, at least 3 days before the parade, acceptable to the Township of Uxbridge in an amount not less than \$2 million per occurrence with the Township of Uxbridge added as an additional insured. If the parade entrant does not have this insurance, please contact [events@uxbridge.ca](mailto:events@uxbridge.ca).
2. All motorized vehicles must be driven by an adult with a valid driver's license and valid auto insurance and the adult must be licensed to drive the vehicle they are operating. It is the responsibility of each Entrant to ensure that the vehicle used is insured and the driver is appropriately licenced.
3. Ensure that your entry is mechanically sound and safe for any participating passengers. You are responsible for the safety of all participants associated with your entry.

### **Safety Checklist:**

- Railings or handlebars must be provided for all riders who are standing.
  - All children must be sitting. There will be no exception.
  - In the event of emergency, the driver and all personnel on the floats must be able to get off the floats immediately.
  - The driver must have clear vision ahead and to the sides.
  - Generator and/or vehicle exhaust pipes must extend beyond the decorations.
  - All powered equipment shall be CSA/UL approved and in good working condition.
  - Towing vehicles must be in good mechanical condition and be properly serviced.
- Fire Extinguishers (ABC 10 lb. capacity minimum), safety chain and safety hitch chain are required on applicable floats. It is advisable that all entries carry a fire extinguisher.
4. Entrants will assume all liability for themselves and their participants and will defend, indemnify, and hold harmless the Township of Uxbridge, Santa Claus Parade Committee, and Parade Volunteers from any and all losses, claims or actions for any property damage and/or injury allegedly or actually incurred by the Entrant, its participants or third parties relating to or arising from their involvement in the Parade or involving a unit and its vehicles or people.
  5. Drivers and passengers of vehicles equipped with seatbelts must wear the restraints.

6. Each entry is responsible for its own material and services.
7. Once the parade is completed all entries will move to the disembarking area and no float shall have any passengers aboard when you leave the parade.
8. Jumping on and off floats is strictly prohibited.
9. Children must be always supervised by an adult.

**General Instructions for Float Preparation:**

1. No Santa Claus suits are allowed on your float. The only Santa Claus will ride on the official Santa float at the end of the parade.
2. NO OPEN FLAMES ARE ALLOWED.
3. It is desirable that all floats be decorated with seasonal decorations, including the vehicle drawing the float. Flatbeds should have decorative skirts covering the sides, to the axle height.
4. Entries should be no higher than 12 feet.
5. The number of participants on your float must not exceed the capacity limit of your float.
6. All animals must be under the control (i.e., by way of a leash, harness, rope, etc.) of a person.
7. No material may be thrown from the floats.
8. All entries must conduct themselves in an orderly fashion. Marchers must walk behind the entry away from the wheels – NOT BESIDE THE WHEELS OR IN FRONT OF THE VEHICLE. All participants must be dressed in parade theme attire.
9. There will be NO STOPPING during the parade once it is underway. Marchers must be aware that stopping or slowing down to perform along the parade route seriously affects the spacing and consistency of the parade.

On behalf of the Entrant, who is the Business or Organization named on the registration form, I, the Undersigned, have been given the authority to sign on behalf of the Entrant. I have read and agree to comply with the Township of Uxbridge Santa Claus Parade Rules and Regulations and the directions of the Parade Marshall. I further agree that the Parade Committee, Parade Volunteers, and the Township of Uxbridge will not be liable for any injury to any persons and / or damage to any property in connection with the parade. I further agree to hereby grant the Parade Committee the irrevocable and unrestricted rights to publish photographs or video of this entry.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Name: (Please print) \_\_\_\_\_