

BY-LAW NUMBER 1992-003
OF THE
CORPORATION OF THE TOWNSHIP OF UXBRIDGE
BEING A BY-LAW TO PROVIDE NUMBERING OF
BUILDINGS AND PROPERTIES IN THE TOWNSHIP OF
UXBRIDGE

WHEREAS the provisions of Section 210 paragraph 106 of the *Municipal Act, R.S.O. 1980*, chapter 302, as amended, authorizes the passing of by-laws for the numbering of buildings and properties;

AND WHEREAS the Region of Durham has embarked on a program to develop a 911 emergency response program;

AND WHEREAS to make the said program effective, all properties should be identified by numbers;

AND WHEREAS it is deemed necessary and desirable to establish appropriate provisions to regulate the erection of signs to identify property numbers;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF UXBRIDGE HEREBY ENACTS A BY-LAW AS FOLLOWS:

PART I – DEFINITIONS AND GENERAL PROVISIONS

1 For the purposes of this by-law,

- (a) “Building” means the principal structure or structures on a property, and includes a dwelling, business premises, school, place of public assembly, place of worship, hospital, arena, retirement or nursing home, or building associated with an agricultural use unless a dwelling or business premises is situated on the same property as such building.
- (b) “Chief Building Official” means the chief building official of the Corporation of the Township of Uxbridge.
- (c) “Owner” means the registered owner of a property, and an occupant and/or tenant of all or any part of such property.
- (d) “Property” means a lot or an area of land described as an individual parcel of land in a registered plan of subdivision or described by metes and bounds in a registered deed.
- (e) “Record” means the official street number record for the Township of Uxbridge.
- (f) “Reflective Plate” means the plate or sign issued by the Chief Building Official under section 10 of this By-law.

- (g) "Rural Property" means a property located within the Township of Uxbridge, except properties located within the areas known as the Uxbridge Urban Area; and, more particularly, means a property located in those areas indicated as "rural areas" on the map in Schedule "A" attached hereto and forming part of this By-law.
 - (h) "Street" includes all or part of any highway, road, bridge, lane or common.
 - (i) "Township" means the Corporation of the Township of Uxbridge.
2. The Chief Building Official shall assign a street number to every building or property abutting or fronting on a street within the Township of Uxbridge.
 3. The Chief Building Official shall make and keep an official record of the street numbers for all buildings and properties for which a street number has been assigned.
 4. Whenever a new building is erected or a new property is created abutting or fronting on any street, the Chief Building Official shall assign a street number to each such building or property.
 5. No Street number shall be posted on or for a property other than the number appearing in the Official record.
 6. No street number shall be affixed to a telephone poll, hydro poll or street lighting poll owned by the Township or by a public utility.

PART II – SPECIAL PROVISIONS REGARDING URBAN PROPERTIES

7. (1) This section applies to every property in the Township of Uxbridge that is not a rural property.
- (2) Every owner of property on which is situate a building for which a street number has been assigned shall affix to such building or inscribe thereon, in a prominent location so as to be clearly visible during daylight hours from the abutting street, the street number assigned to the building.
- (3) Notwithstanding the provisions of subsection 7 (2) of this By-law, where:
 - (i) the building is situated more than thirty meters from the abutting street, or
 - (ii) where the street number cannot be affixed to the building or inscribed thereon in a prominent location so as to be clearly visible at all times from the abutting street, or
 - (iii) where no building is located on a property for which a street number has been assigned, the owner shall erect and maintain a reflective plate in accordance with section 9 of this By-law.

PART III – SPECIAL PROVISIONS REGARDING RURAL PROPERTIES

8. Every owner of a rural property shall erect and maintain a reflective plate, issued indicating the street number for the owner's property by the Chief Building Official.
9. The reflective plate shall be erected and maintained in accordance with the following requirements:
 - (i) The plate shall be supported by a post.
 - (ii) The distance between the post and the centre line of the principal access driveway shall not exceed 6.0 meters.
 - (iii) The plate shall be at a right angle alignment to the abutting street.
 - (iv) The distance between the post and the right-of-way for the abutting street shall not exceed 5.0 meters.
 - (v) The reflective plate shall be posted on the same side of the highway as the property to which it pertains.
 - (vi) The top of the reflective plate shall be at least 1.4 meters and no more than 1.6 meters above the average grade of the property directly in front of the plate.
 - (vii) The reflective plate and property shall be maintained so that the plate is clearly visible from the abutting street at all times.
10. Upon the request of a property owner, and upon payment by the owner of \$25.00 for the cost of same, the Chief Building Official shall issue to the owner a reflective plate for the owner's property in accordance with the following specifications:
 - (i) The plate shall be a minimum of 11 centimeters and a maximum of 16.5 centimeters in height.
 - (ii) The plate shall be of a reflective green material. The street numbers for the property in question shall be affixed to each side of the plate. The street numbers shall be a minimum of 10 centimeters and a maximum of 15.5 centimeters in white material and shall contrast with the plate so that the street numbers are clearly visible from the abutting street when illuminated by motor vehicle headlights.
 - (iii) Any person requesting to change their assigned Municipal street number affixed to their building or property by the Chief Building Official under section 2 or 4 of this By-law, shall be subject to an administration fee of \$500.00
 - (iv) Where a registered property owner wishes to submit and address change request that requires change of addressing for other properties, the applicant must obtain written approval from each of the affected registered property owner(s) for a change to their address prior to submission to a

request. Upon approval of a submission, the applicant must satisfactorily demonstrate that compensation (\$200.00 per affected owner) has been provided to other affected registered property owners for costs incurred as a result of a change.

PART IV – PENALTIES

11. Every owner who contravenes any provisions of this By-law is guilty of an offence and on conviction is liable to a fine as provided for in the Provincial Offences Act.
12. Notwithstanding section 11, and in addition to all other remedies that the Township may have, if an owner fails to affix, inscribe, erect or maintain the street number or reflective plate in accordance with Part II or Part III of this By-law; or is in default of doing any other matter or thing as directed or required to be done under this By-law, then:
 - (i) Such affixing, inscribing, erecting, maintaining or the doing of any other matter or thing may be done at the owners expense by or under the direction of the Chief Building Official upon passage of a resolution by Township Council to that effect, and for this purpose the Township shall have the right, with its servants and agents, from time to time, to enter in and upon the owners property.
 - (ii) The Township may recover the cost of doing such affixing, inscribing, erecting, maintaining, matter or thing in the same manner as municipal taxes.
 - (iii) The Township shall not be liable to compensate the owner or any other person having an interest in the property by reason of anything done by or on behalf of the Township under the provisions of this By-law.

PART V – MISCELLANEOUS

13. If any provision of this By-law is declared invalid for any reason by a court of competent jurisdiction, the remainder of this By-law shall continue in force.
14. In this By-law, words importing the singular number only shall include the plural and vice versa.
15. By-law No. 88-72, amending By-law No. 87-67, is hereby repealed.
16. This By-law shall be known as the Property Numbering By-law.

CONSOLIDATED VERSION

This consolidation is prepared for convenience only; for accurate reference see by-laws as adopted by Council.