

**Ministry of Municipal Affairs** 

# **Financial Statement - Auditor's Report** Candidate - Form 4

Municipal Elections Act, 1996 (Section 88.25)

#### Instructions

All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses must complete Boxes C, D, Schedule 1 and Schedule 2 as appropriate. Candidates who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor's Report.

All surplus funds (after any refund to the candidate or their spouse) shall be paid immediately over to the clerk who is responsible for the conduct of the election.

For the campaign period from (day candidate filed nomination)

YYYY MM DD MM ١O 72 V Initial filing reflecting finances to December 31 (or 45 days after voting day in a by-election) Supplementary filing including finances after December 31 (or 45 days after voting day in a by-election)

Box A: Name of Candidate and Office Candidate's name as shown on the ballot Last Name or Single Name Given Name(s) Ward name or no. (if any) Office for which the candidate sought election Municipality Spending Limit - General Spending Limit - Parties and Other Expressions of Appreciation \$ \$ 254.20

I did not accept any contributions or incur any expenses. (Complete Boxes A and B only)

**Box B: Declaration** 

XDIC

declare that to the best of my knowledge and belief that these financial

statements and attached supporting schedules are true and correct.

Signature of Candidate

Signature of Clerk or Designate Time Filed Initial of Candidate or Agent (if filed in person) Date Filed (yyyy/mm/dd) .m

Box C: Statement of Campaign Income and Expenses	
LOAN	
Name of bank or recognized lending institution	
Amount borrowed \$	
· · · · · · · · · · · · · · · · · · ·	
W0045	
INCOME	
Total amount of all contributions (from line 1A in Schedule 1)	+ \$ -0
Revenue from items \$25 or less	+ \$
Sign deposit refund Revenue from fundraising events not deemed a contribution (from Part III of	+_\$
Schedule 2)	+ \$
Interest earned by campaign bank account	+ \$
Other (provide full details)	and the second sec
1	+ \$
2	+ \$
3.	+ \$
4.	+ \$
5	+\$
Total Campaign Income (Do not include loan)	= \$ C1
roar oanpaign moone (bo not mondue loan)	0
EXPENSES (Note: include the value of contributions of goods and services)	• · · · · · · · · · · · · · · · · · · ·
Expenses subject to general spending limit	
Inventory from previous campaign used in this campaign (list details in Table 4 of	_ \$ <i>↔</i>
Schedule 1) Advertising	+ 5 5889,02
Brochures/flyers	+ \$ 465 56
Signs (including sign deposit)	+ \$ \$ 26 \$
Meetings hosted	
Office expenses incurred until voting day	+ \$
Phone and/or internet expenses incurred until votingday	+
Salaries, benefits, honoraria, professional fees incurred until voting day	+
Bank charges incurred until voting day	+ \$
Interest charged on loan until voting day	+ \$
Other (provide full details)	
1	+
2	+_\$
3	+ \$
4	+ \$
5.	+ \$
Total Expenses subject to general spending limit	= \$ 72.29.58 c2
EXPENSES	
Expenses subject to spending limit for parties and other expressions of appre	
1	+
2	+ \$
3	+ \$
4	+ \$
5.	+ \$

Total Expenses subject to spending limit for parties and other expressions of appreciation

C3

= <u>\$</u>\_\_\_\_

Expenses not subject to spending limits Accounting and audit	+ \$		
-	+ \$		
Cost of fundraising events/activities (list details in Part IV of Schedule2)			
Office expenses incurred after voting day	+ \$		
Phone and/or internet expenses incurred after votingday	+ \$		
Salaries, benefits, honoraria, professional fees incurred after voting day	+ \$		
Bank charges incurred after voting day	+ \$		
Interest charged on loan after voting day	+ \$		
Expenses related to recount	+	· · · · · · · · · · · · · · · · · · ·	
Expenses related to controverted election	+ _\$	<u></u>	
Expenses related to compliance audit	+_\$		
Expenses related to candidate's disability (provide full details)			
1			
2	+ \$		
3	+ <u>\$</u>		
4	<u>.</u>		
5		- <u></u>	
Other (provide full details)			
1	+ \$		
2	<u> </u>		
3	·		
4	*		
5			
Total Expenses not subject to spending limits	, <u>+</u>	C4	
Total Expenses not subject to spending limits	- <u>*</u>		~ ~ ~
Total Campaign Expenses (C2 + C3 + C4)		= \$ 22	<u>C5</u>
Box D: Calculation of Surplus or Deficit			
Excess (deficiency) of income over expenses (Income minus Total Expenses)			
(C1 – C5)	+ <u>\$</u>	D1	
Eligible deficit carried forward by the candidate from the last election			
(applies to 2018 regular election only)	- \$	D2	
Total (D1 – D2)	=_\$		
If there is a surplus, deduct any refund of candidate's or	<b>*</b>		
spouse's contributions to the campaign	- 3		
Surplus (or deficit) for the campaign	= \$	D3	÷

If line D3 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who is responsible for the conduct of the election.

Schedule 1 - Contributions		
Part I – Summary of Contributions Contributions in money from candidate and spouse Contributions in goods and services from candidate and spouse (include value listed in Table 3 and Table 4)	+ <u>\$7229.58</u> +\$	
<ul> <li>Total value of contributions not exceeding \$100 per contributor</li> <li>Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor is \$100 or less (do not include contributions from candidate or spouse).</li> </ul>	+ _\$	
<ul> <li>Total value of contributions exceeding \$100 per contributor (from line 1B on page 5; list details in Table 1 and Table 2)</li> <li>Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor exceeds \$100 (do not include contributions from candidate or spouse).</li> </ul>	+ _\$	
Less: Contributions returned or payable to the contributor Contributions paid or payable to the clerk, including contributions from anonymous sources exceeding \$25	- <u>\$</u> - <u>\$</u>	
Total Amount of Contributions (record under Income in Box C)	=_\$1A	

Part II – Contributions exceeding \$100 per contributor – individuals other than candidate or spouse Table 1: Monetary contributions from individuals other than candidate or spouse

Name	Full Address	Date Received	Amount Received \$	Amount \$ Returned to Contributor or Paid to Clerk
NA				
<b></b>				
			<u></u>	
Additional information is listed or	n separate supplementary attachn	nent Total	1	

# Table 2: Contributions in goods or services from individuals other than candidate or spouse (Note: must also be recorded as Expenses in Box C)

	Full Address	Description of Goods or Services	Date Received (yyyy/mm/dd)	Value \$
N) ( N	7			
(	3			
				· ·
				1
			Tatal	
—	n is listed on separate supplementa		Total	
(Add totals from Table 1	utions exceeding \$100 per contril and Table 2 and record the total	butor in Part 1 - Summary ofContributio	ns)	1B
Part III - Contributions fr				
	rom candidate orspouse			· · · ·
Table 3: Contributions in	goods or services	Date Received	Value \$	
Table 3: Contributions in Description of Goods or S	goods or services	Date Received (yyyy/mm/dd)	Value \$	
	goods or services		Value \$	
	goods or services		Value \$	
	goods or services		Value \$	
	goods or services		Value \$	
	goods or services		Value \$	
	goods or services	(yyyy/mm/dd)	Value \$	
	goods or services	(yyyy/mm/dd)		
	goods or services	(yyyy/mm/dd)		
	goods or services	(yyyy/mm/dd)		
	a goods or services Services	(yyyy/mm/dd)		

•

Description of Goods or Services			Received //mm/dd)	Value \$	
Additional information is listed on separate s	supplementaryattachm	lent	Total		
Table 4: Inventory of campaign goods and ma (Note: value must be recorded as a co				campaign	
Description	Date Acquired (yyyy/mm/dd)	Supplier	Quantity		Current Market Value \$
NIA					
\`					
		-			· · · · · · · · · · · · · · · · · · ·
Additional information is listed on separate s	supplementary attachm	ient		Total	

# Schedule 2 – Fundraising Events and Activities

## Fundraising Event/Activity Complete a separate schedule for each event or activity held

Additional schedule(s) attached

Description of fundraising event/activity	NIA	
		-
Date of event/activity (yyyy/mm/dd)		
Part I – Ticket revenue		
Admission charge (per person) (If there are a range of ticket prices, attach complete breakdown of all ticket sales)	<u>\$2</u> A	
Number of tickets sold	X2B	5
Total Part I (2A X 2B) (include in Part 1 of Schedule 1)		= _\$
Part II – Other revenue deemed a contribution (e.g. revenue from goods sold in excess of fair market value) Provide details		
1.	+ \$	
2.	+ \$	
3.	+ \$	
4.	+ \$	
5.	+ \$	1-1
Total Part II (include in Part 1 of Schedule 1)		= \$ \
Part III – Other revenue not deemed a contribution (e.g. contribution of \$25 or less; goods or services sold for \$25 or less) Provide details 1. 2. 3. 4. 5. Total Part III (include under Income in Box C)	+ \$ + \$ + \$ + \$ + \$ + \$ + \$	= \$
Part IV – Expenses related to fundraising event or activity Provide details		
1.	+ \$	
2.	+ \$	
3.	+ \$	
4.	+	
5.	+ \$	
6.	+	
7.	+ \$	
8.	+ _\$	
Total Part IV Expenses (include under Expenses in Box C)		= \$

# Auditor's Report Municipal Elections Act, 1996 (Section 88.25)

A candidate who has received contributions or incurred expenses in excess of \$10,000 must attach an auditor's report.

### Professional Designation of Auditor

Municipality			<u></u>	Date (yyyy/mm/dd)
Contact Informat	tion			
Last Name or Sing	gle Name	<u>,</u>	Given Name(s)	Licence Number
Address				<u> </u>
Suite/Unit No.	Street No.	Street Name		
Municipality			Province	Postal Code
Telephone No. (in	cluding area code)	Email Address		
The report must b	e done in accordance v	vith generally accepted a	uditing standards and must:	
<ul> <li>set out t</li> </ul>	he scope of the examin	ation		

- provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement
- Report is attached

Personal information, if any, collected on this form is obtained under the authority of sections 88.25 and 95 of the *Municipal Elections Act, 1996*. Under section 88 of the *Municipal Elections Act, 1996* (and despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*) documents and materials filed with or prepared by the clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.