



UXBRIDGE TOWNSHIP
BOARD & COMMITTEE APPOINTMENTS
2023-2026

The Council of the Township of Uxbridge invites applications from members of the public who are qualified electors of the Township of Uxbridge who wish to have their names considered for a four-year appointment (term of Council – expiring November 2026) to one of the various Boards, Committees, etc. **Any** person interested in offering their services, and would accept an appointment (including present members with expired terms), are invited to submit a Volunteer-Committee Member Application Form available on the Township’s Website www.uxbridge.on.ca/volunteering along with a letter of interest outlining relevant qualifications and experience to the undersigned by Friday, January 6, 2023. To view the complete list with ease, visit www.uxbridge.ca and click ‘Board & Committee Appointments’. Any questions regarding these appointments may be directed to the Clerk.

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Accessibility Advisory Committee

This committee will provide advice to Council with respect to the Annual Accessibility Plan and matters relating to accessibility issues within the Community. Legislation requires the majority of the nine (9) voting members of the Committee to be persons with disabilities including visual, hearing, physical, speech, cognitive, perceptual and mental health. The other four (4) members shall include a Senior Citizen, a Member of Council and persons from the community with an interest in issues relating to persons with disabilities who may be employed by supporting agencies or parents of children with disabilities. Members shall be chosen for their expertise and commitment to the promotion and facilitation of a ‘barrier-free’ Uxbridge.

Active Transportation Committee

To advise council on matters pertaining to active transportation and to advocate for and assist with the development and implementation of the Township's Active Transportation Plan to maintain and enhance Uxbridge as a safe, vibrant and active community for people of all ages and abilities. UXACT will encourage, promote and participate in the planning of active transportation policies, programs and facilities and will advise council on implementation of aspects of the Official Plan Downtown Vision, specifically to “enable people to walk or bicycle from downtown into surrounding natural areas.”

Age Friendly Committee

The purpose of the Age-friendly Community Advisory Committee is to advise Council on the current state of age-friendliness of Uxbridge and recommend ways to optimize opportunities for residents to age in place and remain engaged in all aspects of civic and social life.

Canada Day Advisory Committee

To plan, budget and organize the community celebration for Canada Day.

Climate Adaptation and Transition Committee

The Climate Adaptation and Transition Committee requires volunteers with varying skills and backgrounds specifically in the areas of engineering, alternative energy, HVAC, IT, representation from the agricultural community, representation from the building industry. The Township will be looking to this team of 7-9 individuals to develop and move our climate action plan forward by providing advice, support and guidance to Council regarding climate change adaptation.

Committee of Adjustment

The Committee of Adjustment is appointed by Council pursuant to the provisions of The Planning Act to deal with applications for minor variances within the Township of Uxbridge.

Applications submitted by an owner of land requesting a minor variance to the Townships' zoning by-law, in respect of land, building or structure or the use of the land are also heard by the Committee of Adjustment. **Qualifications:** Preference is members who have a professional designation or background in land use planning. Interviews will be held to fill the positions of this committee.

Downtown Revitalization Committee

The Downtown Revitalization Committee provides a community perspective on how to achieve the Downtown Vision by providing advice to the Council and Township of Uxbridge staff as it relates to carrying out and implementing the [Downtown Revitalization Strategic Plan and Action Plan](#).

Economic Development Committee

Provide advice and recommendations to Council on matters relating to the attractions, development, and retention of all business sectors within the municipality inclusive of aggregates, manufacturing, commercial (personal service and retail), agriculture and home-based businesses.

Fence Viewers

Fence Viewers are appointed and follow a process as found in the Line Fences Act to resolve issues relating to disputes between owners of adjoining properties relating to line (boundary) fences. Council is required to appoint no less than three (3) fence viewers. The Fence Viewers are called upon only when the Township receives an application for a viewing by a property owner. This does not apply to residential fencing.

Heritage Committee

Function as an advocate for the preservation and conservation of heritage properties within the Township. Heritage Uxbridge shall advise and assist Council in matters relating to heritage conservation districts and individual structures and properties of historical, cultural and/or architectural significance.

Library Board

The Library Board operates under the authority of the Ontario Public Libraries Act (R.S.O. 1990, chapter P.44) and most public libraries or library systems in the province have such a governing board. The Board is responsible for making policies for the operation of the Library; for obtaining adequate funding for Library materials, services and programs; and for promoting the Library in the community. The nine (9) Library Board members are appointed by the Township of Uxbridge Council for a 4-year term that runs concurrently with the term of the appointing Municipal Council.

Museum Advisory Committee

The Uxbridge Historical Centre Museum Advisory Committee shall advise, comment on, recommend and assist Council with specific reference to the operation and management of the Uxbridge Historical Centre (Uxbridge-Scott Museum & Archives) and the delivery of museum services to the community in compliance with relevant municipal, provincial and federal legislation. The Advisory Committee will achieve this purpose by working with Council, Township staff, other Township committees, and related agencies.

Music Hall Board

To advise Township Staff and Council in the operation of the Music Hall in a business-like manner such that the budgets are adhered to, the Hall meets the needs of the various users and the

community and to ensure that the building, equipment and furnishings are properly maintained. To actively promote the use of the Music Hall by the community and various users so that the facility is utilised as much as possible.

Property Standards Committee

This Committee, pursuant to the provisions of the Building Code Act deal with matters related to the Townships Property Standard By-laws and the Town's Official Plan. When the owner or occupant of a property in Uxbridge, upon whom an order has been served by a Municipal Law Enforcement Officer, is not satisfied with the terms or conditions of the order, the owner or occupant may appeal to the Property Standards Committee.

The Township of Uxbridge Property Standards Committee, in hearing appeals, has all the powers and functions of the officer who made the order and the Committee may do any of the following things if, in the Committee's opinion, doing so would maintain the general intent and purpose of the Townships By-law and of the Official Plan or policy statement:

1. Confirm, modify or rescind the order to demolish or repair.
2. Extend the time for complying with the order.

A minimum of three (3) members who must be available to conduct site inspections of subject properties and be objective, possess relevant education component or equivalent experience and have an open mind in order to fully consider the evidence provided.

Region of Durham Land Division Committee

One Citizen member to be appointed. Qualities associated with an appropriate appointment to the Regional Land Division Committee would include some knowledge of Provincial, Regional and Municipal Land Use Statutes, experience with public speaking, Diplomacy.

The position would be similar to our Committee of Adjustment appointees. We ask the following:

1. Please provide a summary of your experience serving on a Board or Committee in an elected or appointed capacity for an agency, board or commission, ratepayer group or similar organization. Include the name of the Board/Committee/Commission, your years of service, and an overview of your contributions.
2. Please describe your relevant education, occupational background, experience, and/or qualifications, and how your appointment will benefit the Committee.

Santa Claus Parade Committee

Assist with the planning of the Santa Claus Parade.

Tourism Advisory Committee

Given the wealth of cultural tourism attractions, events and the potential economic benefit to the entire municipality, a Tourism Advisory Board has been established as a Committee of Council to pursue this and other related initiatives. The proposed Mandate/Responsibilities are: completion of a draft Uxbridge Tourism Plan; coordination of the Tourism Ambassador program; liaison and coordination with Region of Durham Department of Tourism and Economic Development and Central Counties; manage data relating to events, cultural sites and media mappings; coordinate and evaluate promotion and marketing of events and sites; managing the execution of the Social Media policy as related to Tourism initiatives; and coordinate the production of brochures and tourism-related signage. We are looking for 6 to 8 members with Tourism/event/digital media expertise to join the Board, with some representation from the following stakeholders: Trails Association, Chamber of Commerce, BIA, Agriculture, Culture, Hospitality and Recreation.

Uxbridge Town Trails Committee

This Committee oversees the development of new recreational trails and maintenance of existing trails in the urban area of the Town of Uxbridge. The Uxbridge Town Trails Committee meets 3 to 4 times per year, and includes representation from local conservation authorities, Township Council, Township Staff, and Trail Volunteers. Committee members may also sit on additional working groups

and assist with trail projects throughout the year. Community residents who are interested in trail development and are able to participate actively in discussions and projects would be most welcome.

Goodwood Community Association

The purpose of this Committee is to make recommendations to Township staff for improvements to the facility and its operation, as well as bring any matters of concern to the immediate attention of staff. This committee will actively promote the use of the Community Centre by the community and various users so that the facility is utilized as much as possible. Meetings are conducted once a month.

Sandford Community Association

The purpose of this Committee is to make recommendations to Township staff for improvements to the facility and its operation, as well as bring any matters of concern to the immediate attention of staff. The goal is to actively promote the use of the Community Centre by the community and various users so that the facility is utilized as much as possible. Meetings are conducted once a month.

Zephyr Community Association

The purpose of this Committee is to make recommendations to Township staff for improvements to the facility and its operation, as well as bring any matters of concern to the immediate attention of staff. This committee will actively promote the use of the Community Centre by the community and various users so that the facility is utilized as much as possible. Meetings are conducted once a month.