



EMPLOYMENT OPPORTUNITY

Community Services – Assistant Summer Camp Counsellors (Aged 15+)

Reporting to the Camp Supervisor and Camp Counsellor, Assistant Camp Counsellors are responsible for assisting with the implementation of safe, enjoyable, and diverse summer camp programs for children and youth aged 5-13 years. We are looking for responsible, passionate, and dedicated individuals to join our team!

Duties and Responsibilities

- Assist in daily activities and routines in a variety of summer camp programs for ages 5-13yrs
- Assist in the development of versatile lesson plans for a variety of summer camp programs
- Assist in supervision of program participants with Camp Supervisor and Camp Counsellor
- Assist Camp Supervisor and Camp Counsellor with set-up and take down of camp activities and equipment
- Assist in instructing, guiding, or demonstrating arts, crafts, sports, and similar activities to participants
- Maintain a safe environment for program participants and other staff
- Participate in weekly staff meetings and be a valuable member of a diverse staff team
- Provide emergency and/or First Aid assistance, when required
- Hours of work fall between 7:30am-5:30pm, Monday to Friday
- Camp Season: July 4 – September 1, 2023 (9 weeks of summer camp programming)
- *Working weeks are dependent on registration numbers. Position does not guarantee a certain number of working hours.*

Qualifications and Competencies

- Previous experience working with children in a Recreational, Camp, Babysitting, or Coaching environment
- Mature, responsible, enthusiastic, versatile, and have a keen interest in working with children
- Strong interpersonal communication skills
- Demonstrated ability to be independent, a self-starter, and an innovative thinker
- Ability to work well as part of a team and serve as a positive role model
- Concrete relationship building skills; the ability to act as a mentor for campers, staff, and volunteers
- Ability to multitask, prioritize, and manage time efficiently
- Hold a current certification in Standard First Aid and CPR 'C' by employment start date
- Previous experience in Leadership Camp (LIT or CIT an asset)
- Experience in community volunteering an asset

Active Interview: If selected for an interview, candidates must be available to attend an Active Interview on May 9th from 6:30-8:30pm at the Uxbridge Arena and Community Centre. Details will be sent to selected candidates.

- Position runs from June 29 to September 1, 2023. Candidates must be able to attend all staff training dates, beginning June 29th, 2023



- Availability to work the entire summer season an asset. ***If you require a week/time off, you must include the dates in your cover letter.***

If you are interested in joining our team, please forward your resume and cover letter with attention to Hunter Gardner to camps@uxbridge.ca, specifying the role you are interested in. Resumes will be accepted until **Friday, March 31st at 4:30pm.**

This position is subject to providing proof of full vaccination against COVID-19 in alignment with the Township Policy September 23, 2021, COVID-19 Vaccination Policy. Successful candidates will be required to be fully vaccinated with a Health Canada or the World Health Organization approved COVID-19 vaccine series with the final dose at least 14 days prior to your start date. The Township will consider cases requiring accommodation as stipulated by relevant employment standards legislation or regulation and/or the Ontario Human Rights Code.

We are an Equal Opportunity Employer in accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code (OHRC). The Township of Uxbridge will provide accommodations throughout the recruitment and selection and/or assessment process to applicants with disabilities and/or needs related to the OHRC. Personal information provided is collected under the authority of The Municipal Freedom of Information and Protection of Privacy Act.