



EMPLOYMENT OPPORTUNITY

Parks Department Summer Student(s) – General Labourer

April 27th, 2026 – August 28th, 2026

Rate of Pay: \$17.90 Per Hour (40 hours/week)

The Township of Uxbridge is seeking highly motivated and mature individuals to fill our Parks Department Summer Student - General Labourer positions. Working under the supervision of the Parks Foreman, the students are responsible for assisting with the maintenance of Township parks, sports fields, and outdoor recreation facilities, performing duties related to:

Duties and Responsibilities:

- **Maintenance of Park Facilities:** Assisting in the maintenance and repair of park facilities such as benches, picnic tables, playground equipment, and structures.
- **Grounds Maintenance:** Conducting grounds upkeep tasks like mowing lawns, weeding, trimming bushes, and planting flowers to ensure the park's appearance is well-maintained.
- **Trash and Litter Removal:** Regularly emptying trash bins, picking up litter, and maintaining a clean and litter-free park environment.
- **Park Inspections:** Conducting routine inspections of park areas to identify safety hazards, report any damage, and ensure the safety of park visitors.
- **Assisting with Events:** Supporting park events and activities, which may include setting up event equipment, assisting attendees, and cleaning up after events.
- **Tree Care:** Assisting with tree maintenance tasks such as pruning, watering, and tree protection to promote tree health.
- **Painting and Repairs:** Performing minor maintenance tasks, including painting park amenities and making simple repairs as needed.
- **Equipment Operation:** Operating various park maintenance equipment safely and efficiently, such as lawnmowers, trimmers, and power tools.
- **Customer Service:** Providing friendly and helpful assistance to park visitors, answering questions, and ensuring a positive visitor experience.
- **Safety and Compliance:** Following safety protocols, rules, and regulations to ensure the well-being of staff and park users.
- **Other Duties as Assigned:** Being flexible and willing to assist with any other tasks or projects as directed by park management or supervisors, including crossing guard duties as required.

Successful candidate(s) will:

- Be enrolled in or currently attending a post-secondary program at a recognized college or university.
- Possess a valid G2 Class driver's license (at a minimum) and be capable of providing a clean driving abstract upon request.
- Be willing and available to work on weekends as necessary.
- Have tractor experience (considered an asset).
- Possess experience in using various hand and power tools (an asset).
- Demonstrate the ability to work both independently and as part of a team, take initiative, and have strong communication skills.
- Be capable of working outdoors and lifting at least 40 lbs.
- Exhibit a strong work ethic, reliability, and punctuality.
- Have a safety-conscious mindset and follow all safety protocols and guidelines.
- Show adaptability and a willingness to learn new skills.
- Be detail-oriented and capable of performing tasks with precision.
- Maintain a positive attitude and contribute to a harmonious working environment.
- Be passionate about contributing to the maintenance and improvement of outdoor spaces and facilities.

Qualified and interested candidates should submit an electronic or hard copy resume and cover letter addressed to Nadine Messina, Contract & Project Administrator Public Works, Parks & Trails at nmessina@uxbridge.ca or in the secure drop-box located outside the Township of Uxbridge Municipal Offices (51 Toronto St S, Uxbridge, ON, L9P 1T1) in a sealed envelope, no later than **February 11th, 2026 at 2:00pm**.

We thank all applicants and advise that only those to be interviewed will be contacted. The Township is an Equal Opportunity Employer in accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code (OHRC). The Township of Uxbridge will provide accommodations throughout the recruitment and selection and/or assessment process to applicants with disabilities and/or needs related to the OHRC. Personal information provided is collected under the authority of The Municipal Freedom of Information and Protection of Privacy Act.