



EMPLOYMENT OPPORTUNITY

Public Works – Union Contract Position
Parks Attendant/Equipment Operator
April 1 to October 31 (Parks Dept)
(40 hours/week)

The Township of Uxbridge is currently seeking a dynamic and responsible individual to join our team as a Parks Attendant / Equipment Operator. This position, working under the Parks Working Foreman, plays a crucial role in the Public Works Parks Dept. As the Parks Attendant / Equipment Operator, you will be entrusted with the maintenance and management of designated Township Parks, Sports Fields, and Facilities. In addition to overseeing seasonal parks staff, your primary responsibilities will include ensuring the safety, operational efficiency, and visual attractiveness of the park areas under your supervision. Your leadership and expertise will be vital in maintaining high standards within our community.

DUTIES AND RESPONSIBILITIES

- Perform & assist with playground inspections & playground maintenance to ensure the safety and proper functioning of parks equipment.
- Perform ball diamond grooming tasks, such as field preparation, dragging, and lining, to maintain optimal playing conditions.
- Engage in gardening activities, including planting, watering, weeding, and the creation of new gardens to enhance the aesthetic appeal of our parks.
- Conduct tree and shrub pruning to promote healthy growth and maintain a visually pleasing environment.
- Perform park maintenance duties, such as painting and repairing equipment, as required by the department.
- Participate in garbage pick-up throughout the Township.
- Possess strong customer service skills to handle customer issues and collaborate with user groups and community organizations
- Report to the Parks Working Foreman or, in their absence, the Parks & Trails Manager or Director of Public Works
- Collaborate with the Parks Working Foreman to ensure the safe, efficient, and cost-effective operation of park facilities, including exterior work at community halls

EDUCATION, TECHNICAL SKILLS, AND CERTIFICATION

- College Diploma Preferred.
- Will be required to hold a valid DZ license in good standing, Drivers Abstract may be required.
- Registered Playground Practitioner (RPP) Certification or willing to obtain within 6 months.
- Strong knowledge and experience in turf management, tree knowledge, and horticulture.

- Familiarity with Municipal Health and Safety Policies and Procedures.
- Additional training or education in playground inspections and repair, equipment operation, and sports field maintenance is an asset.
- Excellent verbal and written communication skills, enabling clear understanding and execution of assigned duties, including electronic documentation.
- Flexibility to work weekends as required to support park operations.
- Physical ability to lift/move up to 50 lbs on a daily basis, with frequent kneeling and bending.
- Willingness to assist with other park-related functions as needed.

Qualified and interested candidates should submit an electronic resume addressed to Jamie Miller, Parks & Trails Manager, at jmiller@uxbridge.ca or in the secure drop-box located outside the Township of Uxbridge Municipal Offices (51 Toronto St S, Uxbridge, ON, L9P 1T1) in a sealed envelope, no later than **February 14th 2025, at 4:00pm.**