



2023 SUMMER EMPLOYMENT OPPORTUNITIES

Lucy Maud Montgomery Society of Ontario (LMMSO) – Project Assistant, summer student

A Project Assistant is required at the Leaskdale Manse National Historic site and the Historic Leaskdale Church, both in Leaskdale. Duties include reception, providing guided tours, organizing office files, recording artifacts, and assisting the Lucy Maud Montgomery Society of Ontario with its various summertime projects.

Candidates must have completed at least one year of university or college education.

If you are interested in applying, please forward your resume to Tess Dempster c/o Township of Uxbridge, 51 Toronto St South, PO Box 190, Uxbridge, ON, L9P 1T1, or submit by email to tessdempster@gmail.com. Resumes will be accepted until **Friday, April 21, 2023**. We thank all applicants, however only those selected to proceed through the hiring process will be contacted.

This position is subject to providing proof of full vaccination against COVID-19 in alignment with the Township of Uxbridge's "COVID-19 Vaccination administrative Policy". Successful candidates are required to be fully vaccinated with a Health Canada or the World Health Organization approved COVID-19 vaccine series with the final dose at least 14 days prior to your start date. The Township will consider cases requiring accommodation as stipulated by relevant employment standards legislation or regulation and/or the Ontario Human Rights Code.

We are an Equal Opportunity Employer in accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code (OHRC). The Township of Uxbridge will provide accommodations throughout the recruitment and selection and/or assessment process to applicants with disabilities and/or needs related to the OHRC. Personal information provided is collected under the authority of The Municipal Freedom of Information and Protection of Privacy Act.