



EMPLOYMENT OPPORTUNITY

Parks Department – Attendant, unskilled, contract (Union)

The Township of Uxbridge is seeking a highly motivated and mature individual to fill our contract Parks Department Attendant, unskilled (Union) position. Working under the supervision of the Parks Foreman, the Attendant will be responsible for assisting with the maintenance of Township parks, sports fields, and outdoor recreation facilities, performing duties related to:

- Maintenance of parks facilities, including painting and repairs;
- Grounds upkeep, including weeding, grass cutting and trimming, and small landscape projects;
- Tree and shrub pruning and wood chipping;
- General maintenance and servicing of equipment, as required;
- Operation of tractors and gas-powered equipment including grass trimmers, leaf blower and attachments for ball diamond and soccer field maintenance;
- Garbage pick up and removal at various community park locations;
- Assist with special event set up and take down;
- Clean and stock public washrooms, as required;
- Park inspections;
- Assisting Parks Foreman with supervision of students;
- Assist with seasonal closing jobs related to sports fields, parks facilities, public washrooms, and open play space; and,
- Other duties, as required.

Successful candidate(s) will:

- Minimum completion of Grade 12, additional training/education in playground inspections and repair, equipment operation, and sports field maintenance considered an asset;
- Have tractor experience (an asset);
- Have experience using various hand and power tools (an asset);
- Ability to understand verbal and written instructions to perform all assigned duties, including electronic documentation;
- Available to work flexible hours, including weekends, as required;
- Ability to deal courteously and effectively with the public, staff, suppliers, contractors, and other departments and levels of government;
- Able to work in an outdoor environment, performing various physical activities;
- Hold a valid G2 Class drivers license (at minimum) and be able to provide a clean driving abstract upon request;
- Demonstrate the ability to work both independently and as part of a team, take initiative and have good communication skills; and,
- Be able to work outdoors and lift at least 40lbs.



This is a contract position, rate of pay of \$19.00 - \$21.00 per hour, 40 hours/week, starting May 1st 2023, with a completion date of October 27th 2023.

Qualified and interested candidates should submit an electronic or hard copy resume and cover letter addressed to Courtney Clarke, Parks, Trails and Facilities Manager, at cclarke@uxbridge.ca or in the secure drop-box located outside the Township of Uxbridge Municipal Offices (51 Toronto St S, Uxbridge, ON, L9P 1T1) in a sealed envelope, no later than **Monday, April 3rd, 2023 at 4:00 p.m.**

This position is subject to providing proof of full vaccination against COVID-19 in alignment with the Township Policy September 23, 2021, COVID-19 Vaccination Policy. Successful candidates will be required to be fully vaccinated with a Health Canada or the World Health Organization approved COVID-19 vaccine series with the final dose at least 14 days prior to your start date. The Township will consider cases requiring accommodation as stipulated by relevant employment standards legislation or regulation and/or the Ontario Human Rights Code.

We are an Equal Opportunity Employer in accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code (OHRC). The Township of Uxbridge will provide accommodations throughout the recruitment and selection and/or assessment process to applicants with disabilities and/or needs related to the OHRC. Personal information provided is collected under the authority of The Municipal Freedom of Information and Protection of Privacy Act.