



Township of Uxbridge
Lottery Licences
51 Toronto St. S., PO Box 190
Uxbridge, ON L9P 1T1
(905) 852-9181

APPLICATION FOR LOTTERY LICENSING ELIGIBILITY

This application must be completed in full. Please include all required supporting documents (see page 4) before forwarding the package to the Lottery Licensing Officer.

1. Name of Organization: _____

2. _____
Address *City* *Province* *Postal Code*

3. Phone Number _____ Email: _____

4. How long has the organization been in operation? _____ Fiscal Year End _____

5. Which of the four classification of charitable objects does the primary purposes of the organization match (circle one)?

- a) The relief of poverty, or
 - b) The advancement of education, or
 - c) The advancement of religion, or
 - d) Any other charitable purposes beneficial to the community not falling under (a), (b), or (c).
- If (d) please specify:

6. What are your charitable programs and services?

7. Is the organization established to provide charitable services in Ontario and use proceeds for objects or purposes which benefit Ontario residents?

8. Will the charitable benefit to be achieved by the applicant be denied to any segment of the community of the Township of Uxbridge?

9. Does a large portion or percentage of the community of the Township of Uxbridge as a whole benefit by the fund raising of the applicant?

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10. Is the applicant properly organized such that it is separate from any other organization?
(e.g. legally, financially, organizationally)

11. Is the organization registered with Revenue Canada as a Charitable Organization? NO _____
If YES, please provide:

Registration Number _____ Date issued: _____

12. Is the organization incorporated as non-profit in the Province of Ontario? NO _____
If YES, please provide:

Incorporation Number _____

13. Is the organization presently licensed by any other Municipality in Ontario? NO _____
If YES, please provide:

Municipality _____

14. Please describe your organization's aims and objectives.

15. For the purposes of Lottery Licensing, all organizations **must** have a lottery trust account that is separate from the organization's regular banking procedures. Please complete the following **and** attach a copy of your most recent bank statement from the trust account.

Name of Bank _____

Address of Bank _____

Trust Account Number _____ Date Opened: _____

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REQUIRED DOCUMENTS TO BE SUBMITTED WITH LICENSING ELIGIBILITY APPLICATION:

- If applicable to your organization, a copy of Letters Patent (incorporation papers)
Please note: if your organization does not have Letters Patent, your Constitution must contain the minimum requirements as established by the Alcohol and Gaming Commission of Ontario. Please refer to the 'Minimum Requirements of a Constitution' below
- A copy of your organization's Constitution or By-laws bearing the signature of three directing officers
- A copy of your organization's Notification of Charitable Registration letter
- Your most recent filing with Canada Revenue Agency (if applicable)
- A complete list of Board of Directors/Executives; please include each person's title, name, address, telephone number, and the effective period
- A copy of the current year's operating budget and previous year's financial statements /annual report
- Detailed information of the programs and/or services provided by your organization and the costs associated to carry out those programs/services along with the amount of funds your organization wishes to raise

MINIMUM REQUIREMENTS OF A CONSTITUTION

For the purpose of proving eligibility as a charity, the constitution of an organization **must**, at a minimum, include the following:

- the organization's name
- the organization's purpose
- the organization's structure (i.e. president, secretary, treasurer)
- a clause stating that the organization shall be carried on without purpose of gain for its members
- a statement that upon dissolution of the organization, any remaining funds will be given to a recognized charity
- the effective date of the organization, and signature of at least three (3) of the organizations directing officers

SPORTS ORGANIZATIONS

Gaming Proceeds may only be used to support amateur athletes under the age of eighteen (18) years. Where an organization services athletes of varying ages, over 50% of athletes must be 17 and under. The licensed organization must be an association or club which governs numerous teams.

Please provide:

- a list of the number of players and the range of their ages
- Sports groups that have both junior (under the age of 18) as well as adult participants (18 years of age and over) **must submit separate budgets**. The costs to deliver the youth program must be clearly isolated from the adult program.