



The Corporation of the

Township
of
Uxbridge

In The Regional Municipality of Durham

Town Hall
51 Toronto Street South
P.O. Box 190
Uxbridge, ON L9D 1T1
Telephone (905) 852-9181
Facsimile (905) 852-9674
Web www.town.uxbridge.on.ca

REQUIREMENTS FOR A BREAK OPEN TICKET LICENCE

	DOCUMENTS REQUIRED
	SIGNED AND COMPLETE APPLICATION FORM
	REGISTERED WITH THE ALCOHOL AND GAMING COMMISSION OF ONTARIO OR CHARITABLE ORGANIZATION HAS BEEN IN EXISTENCE FOR ONE YEAR
	LIST OF BOARD OF DIRECTORS
	COMPLETED SIGNED QUESTIONNAIRE RESPECTING APPLICATION FOR LOTTERY LICENCE
	ORGANIZATION FINANCIAL STATEMENTS/BUDGET FROM PREVIOUS YEAR
	DETAILED BUDGET (ITEMIZED HOW MONEY IS TO BE USED FROM THIS LOTTERY)
	LETTER FROM DESIGNATED MEMBER IN CHARGE ON CHARITABLE ORGANIZATION'S LETTERHEAD
	INCORPORATION NUMBER AND ALL DOCUMENTS REGARDING INCORPORATION
	SAMPLE BREAK OPEN TICKET AND TICKET NUMBER RANGE
	FEE - 3% OF THE TOTAL RETAIL VALUE OF PRIZES (CHEQUE PAYABLE TO THE TOWNSHIP OF UXBRIDGE)
	PLEASE BE AWARE THAT YOU ARE TO SUBMIT THE FOLLOWING BEFORE YOU RECEIVE YOUR LOTTERY LICENCE: Name of group conducting raffle event, list of prizes including value of each, price of ticket, number of tickets, Date, Time and location of draw.

PLEASE NOTE

If any of the above items are missing your application will not be processed. Time for processing is four (4) weeks.

Township of Uxbridge documents are available in alternate formats upon request. Please fill out the Accessibility Request for Alternate Formats Form at www.town.uxbridge.on.ca or contact the Accessibility Coordinator at 905-852-9181 ext. 209 or at accessibility@town.uxbridge.on.ca.