

Mayoral Decision



Number: MDE-2025-01

Date: August 12, 2025

Subject: Delegation - Chief Administrative Officer

I, Dave Barton, Mayor of the Township of Uxbridge, in accordance with the authority granted to the head of council under Part VI.1 of the *Municipal Act, 2001* (the "Act"), and pursuant to Ontario Regulation 530/22, as amended, made under the Act, do hereby delegate to the CAO of the Township of Uxbridge the following powers:

1. Delegation to CAO

1.1 The Chief Administrative Officer ("CAO") is hereby delegated the authority to:

- Appoint, suspend, dismiss, and evaluate the performance of Officers of the Corporation, subject to the limitations in section 284.6(3);
- Manage and direct all human resources matters, including organizational structure and job responsibilities;
- Oversee professional development, discipline, and succession planning of senior staff.

2. Statutory Officers

2.1 The CAO shall lead the recruitment, oversight, and performance evaluation of those persons and offices enumerated in section 284.6(3) of the *Municipal Act, 2001* ("Statutory Officers").

2.2 Final appointments and terminations of Statutory Officers shall continue to be made by Council through by-law upon the recommendation of the CAO.

3. Compliance with Strong Mayor Legislation

3.1 Where applicable, the Mayor shall provide written delegation under Section 284.13 of the *Municipal Act, 2001* confirming the CAO's authority for:

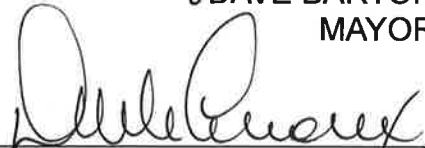
- Staffing decisions under Section 284.6;

- Establishing and revising the municipality's organizational structure;
- Assigning duties to staff.

This delegation is made on an ongoing basis, as permitted under paragraphs 1, 2, and 4 of subsection 284.13(1) of the Act and shall take effect at 12:01 a.m. on the date set out above. This delegation shall remain in effect unless, and until such time that, it is amended, rescinded, or revoked in accordance with the provisions of the Act.



DAVE BARTON
MAYOR



Received by DEBBIE LEROUX
CLERK